



McCordsville Metropolitan Board of Police Commissioners - Minutes

Location: McCordsville Town Hall – Council Chambers

Date: Monday – February 17, 2020

Time: 6:00 PM EST

Minutes Summary:

1. Meeting was called to order at approximately 1800 hours.
2. Roll Call
Present – Mr. Mark Walker, Mr. Charles Meggenhofen, Mr. Claude Robinson, Mr. William Benson, Mr. Greg Brewer, Mrs. Ariel Schoen, Chief Paul Casey, Major Jimmy Bell
3. Pledge of Allegiance
4. Minutes were Approved and Signed from
A. November 18, 2019 – Regular Meeting
1st Mr. Charles Meggenhofen 2nd Mr. William Benson – Motion Carried 4-0
5. Election of Officers for McCordsville Metropolitan Board of Police Commissioners
A. President – Mr. Mark Walker
1st Mr. Charles Meggenhofen 2nd Mr. Claude Robinson – Motion Carried 3-0 – Abstained – 1-0
B. Vice President – Mr. William Benson
1st Mr. Mark Walker 2nd Mr. Charles Meggenhofen – Motion Carried 3-0 – Abstained – 1-0
C. Secretary – Mr. Claude Robinson
1st Mr. Charles Meggenhofen 2nd Mr. William Benson – Motion Carried 3-0 – Abstained – 1-0
6. Swearing in of Officer Spencer L. Case was done by Chief Paul Casey – Chief of McCordsville Metropolitan Police Department.
7. Old Business
A. No Old Business
8. New Business
A. Training Room Refurbish – Request for Approval to Not Exceed over \$7,500.00 for 3 new T.V.s, 2 new mini computers, 4 new speakers, and to run new electric.
1st Mr. Charles Meggenhofen 2nd Mr. William Benson – Motion Carried 4-0
B. Department Update and General Information –
 1. Department Training
 - A. January

1. State Mandates taught by Officer Smith.
2. AED – overview and regular maintenance taught by Officer Oakes.
3. Narcan deployment, use and care taught by Officer Oakes.
4. The job that K-9 Mattis does in detail and what to look for when you are out on a traffic stop taught by Officer Smith.

B. February

1. Officer Trejo completed a 40-hour SRO training and will be our SRO for the school year 2020 thru 2021.
2. Questions and Answers session by Brent Eaton from Hancock County Prosecutor's Office.
3. Guardian Training learning session by Paul Boulware.
4. If time permits the department will also touch base on SFST – Standardized Field Sobriety Test being taught by Officer Barnes and Officer Smith.
5. Officer Smith and Officer Barnes were able to secure great pricing, so the Police Department is going to have Trax BBQ catered for training.
6. Lawrence Police Department is putting on a half day seminar called Live 2 Lead. Chief Casey, Major Bell, and Lieutenant Sleeth are all attending.

C. March

1. Joint training with Fortville Police Department at McCordsville Elementary.
 - A. Active Incidents
 - B. Building Clearing
 - C. I Love You Guys – How schools react to active incidents
 - D. DART Shoot later in the month if time and manpower allows
2. Chief Casey will be attending Chief Executive school March 23, 2020 thru March 27, 2020. He will not be in the office or available unless it is an emergency.
3. Chief Casey will be attending Chief Executive Seminar on Missing and Exploited Children on May 27, 2020 thru May 29, 2020. He will be out of the office.
4. Detective Watts will be attending an Instructor Development March 30, 2020 thru April 03, 2020.

2. Department Staff Update

A. Officer Dowers

1. He is in the final Evaluation Phase.
2. He will be attending the academy starting May 11, 2020. He was not able to attend the Academy as scheduled in January due to his on-duty injury.

B. Officer Case

1. He will be moving to Phase #2 with Officer Smith.
2. He will be attending the Academy starting May 11, 2020.

C. Officer Trejo

1. He will be welcoming a new addition to his family and has let us know he will be taking FMLA time to spend with his family sometime in March for approximately a month.

3. Department General Update

A. Guardian Tracking will be online for all the Police Department by the end of this month. Guardian Tracking is a new web based program that will provide all Officers the ability to both recognize each other efforts while having the ability to have an open line of communication should they have a concern about another Officer.

1. Clearing house/Holding facility for documents/One stop shop for items needed to create and discuss a good year end review.

2. Gives all officers the ability to equally participate in the recognition and accountability aspects of the department. We do not always have a supervisor working.

3. Has systems and warnings in place to warn administration if an Officer has unusual activity. Excessive force, exposure to death investigations (frequency), unusual changes in behavior or actions. This system, if used properly, is a tool to help potentially identify those Officers that may need EAP intervention or someone to speak with regarding the incidents they had been involved in.

4. Annual cost for this program with our current numbers is about \$850.00. Well worth the cost if all employees take the time to use the resource.

5. Chief Casey is hoping to make the annual review process more of an on-going review rather than once a year exchange of information.

B. Primary goal is to get Major Bell to day shift as soon as possible and to have 2 Officers set for each shift. Chief Casey will make that move as soon as he can.

C. Few changes since last meeting.

1. Mr. Brewer was sworn in as a new council member and subsequently appoint to our committee.

2. Staci Starcher was sworn in and took over for retiring Clerk Cathy Gardner.

3. Town Manager Tonya Galbraith has been coordinating and holding regular meetings with Ryan Crum that works in the Planning Department, Ron Crider that works in the Street Department, and Chief Casey to work on and try to develop a document at the direction of the Council in regards to a Special Event Permit. Part of the instruction was to integrate the Noise Ordinance. This document was presented at the last Council Meeting and it was evident that more work is still yet to be done. This directly impacts the Police Department on several fronts, but most importantly on how we respond to citizen concerns, noise, and parking as it relates to any event or complaint. As you know this has been an on-going topic of discussion along with the Noise Ordinance for quite some time.

4. As a part of our continued growth and making internal adjustments. Officer Barnes was moved to day shift and is midst of transitioning to the role of Training Officer.

5. Officer Smith and K-9 Mattis are up and running at full strength and have already had a few finds! As well as assisting surrounding agencies when needed. As we continue to transition roles and responsibilities Officer Smith will be moving out of the FTO role to focus on his K-9 duties. Officer Smith will continue to be an Evidence Technician and an Instructor along with his other duties.

6. Officer Herber will step up and take on those FTO duties that will be vacated by Officer Smith. Officer Herber has already had the FTO class.

7. Chief Casey hopes to add a Supervisor in 2020. That person will fill a Supervisor role for 6 PM to 6 AM Wednesday thru Friday nights. The Police Department has never really had a supervisor assigned to just this shift.

8. Chief Casey will continue to watch and assess the Police Department needs, but he is moving closer to the thought process of ordering 2 cars in 2020 budget cycle. As our manpower has started to come back, he does not want to be stuck with an aging fleet that requires more than normal wear type repairs. He will come back to the Board for approval before that order can be made. He will be making that order via a State bid process, so the prices are set. He budgeted for 2 cars in 2020 so those funds are available.

9. Major Bell has ordered and will soon distribute mounted flashlights for the new guns. This was a recommendation of the ILEA academy firearms instructor in a video training Chief Casey completed for Chief School. The weapon mounted system is reported to change the draw of from a holster and having that prior to training at ILEA is very important.

10. Safe Schools Committee continues to meet on a bi-monthly basis.

11. Geist Montessori Academy opened and after a few days/a week of problems with traffic, things have seemed to calm down. Major Bell worked with GMA staff to develop an alternative plan during pick up that appears to have solved the traffic problem during that time.

D. Some highlights of the past few months.

1. Chief Casey has already started working on the 2021 Budget.

2. Detective Watts will soon start working on the National Night Out/Community Night.

3. Police Officers will have a presence at the Easter Egg Hunt.

4. The Admin side will mostly be closed from April 21, 2020 thru the Election to support the Election office. The Election office runs the Election and uses our facilities. The Police Department does not assist with the Election.

9. Recognition

A. Thank You for Serving the Town of McCordsville!

1. Chief Casey – 27 Years
2. Officer Barnes – 10 Years
3. Officer Oakes – 3 Years
4. Officer Carder – 2 Years

B. Thank You for all who came to the McCordsville Police Department Holiday dinner last year.

C. Thank You Detective Watts for all the hard work you put into making Holidays with Heroes another Great Success last year.

D. Thank You for all who participated in Holidays with Heroes.

E. Lieutenant Sleeth had a Facebook recognition from a citizen regarding meeting and having a conversation with them.

F. Officer Herber had a Facebook recognition from a local citizen for assisting with a flat tire in the dark.

G. Officer Trejo recognition to Officer Smith for recently teaching indicators of potential drug use at training and Officer Trejo put that training to practice shortly after the training session that resulted in a drug arrest for Marijuana, Xanax, Fentanyl, weighing scales and plastic baggies.

H. Thank You to Guru Granth Sikh Society Temple for the recent donation of snacks and cases of water for the McCordsville Police Department.

10. Motion to Adjourn Meeting 1840 hours.

1st Mr. William Benson 2nd Mr. Charles Meggenhofen – Motion Carried 4-0

Minutes Approved

These minutes approved this 18th day of MAY, 2020.

Approved By: _____

Mark Walker - President, Board of Police Commissions

Attested By: _____

Claude Robinson – Secretary, Board of Police Commissions