

Public Works committee Meeting Minutes
August 4, 2009

Members Present: Tonya Galbraith, Town Manager, Ron Crider, Public Works Commissioner, Tom Strayer, Mark Witsman and Melissa Davidson, minutes.

Members Absent: Grant Adams

1. Approval of July 7, 2009 meeting minutes

Ron Crider made a correction to item #2 to change the word “concrete” to asphalt.

Tonya Galbraith made a motion to approve the July 7, 2009 meeting minutes with the correction of item #2 of concrete to asphalt. 2nd by Ron Crider.

Passes: 4/0

2. Update on Salt Bin

Ron Crider informed the Committee that the structure should be in place by end of week. A lift was rented to put up the forty two feet arches.

3. Update on Snow plow

Ron Crider received the snow plow today and will meet with a representative from Clark Equipment to explain some of the new equipment. Tom Strayer would like to see a uniform color standard with the Town’s vehicles in the future.

4. Gale Tschour pay application for WWTP expansion

Mark Witsman received the pay application from Gale Tschour in the amount of \$91,761.24 for the retainage held and accrued interest. Only one item still needs to be addressed and that is puddling of the asphalt. Mr. Witsman will work with Gale Tschour to make sure that the subcontractor gets the problem fixed. The board would like the retainage to be held until the work is all completed.

Mark Witsman made a motion to recommend to Town Council the release of \$91,761.14 of retainage plus any accrued interest to Gale Tschour Company upon completion of remaining punch list item. 2nd by Tonya Galbraith.

Passes: 4/0

5. Fleetwood Contracting pay application for Stansbury Lift station and Force Main

Mark Witsman informed the Committee that Fleetwood Contracting Company has taken a month off the Stansbury project to finish other projects but are still on schedule. Mr. Witsman is still waiting for a permit from CSX for the railroad bore and if that is not received by October than the project will be behind schedule. Mr. Strayer would like Mr. Witsman to inform CSX of the importance of receiving the permit in a timely manner.

6. F. E. Harding Asphalt pay application for Waterview Court, Pin Oak Drive and CR 700 West

Mr. Witsman wanted to clarify that in transferring amounts to the contract that there was a typo on the estimated total for HMH surface. The surface was estimated at \$38,580.80 but should have read \$39,580.80 to add up to the total bid of \$66,729.16. Mr. Witsman is pleased with the work and would like to recommend to Town Council to pay F. E. Harding in the amount of \$66,521.04 which is under the actual estimated price. Mr. Crider was please with the company's work also.

Ron Crider made a motion to recommend to the Town Council the pay application from F. E. Harding for asphalt in the amount of \$66,521.04. 2nd by Mark Witsman.

Passes: 4/0

7. Design contract for storm sewer project on Cindy Drive

Mr. Witsman explained that the contract isn't ready yet, but that after the scoping of the project he would be prepared to move forward with the design phase. There is no outlet for the water after heavy rains and the materials used were undersized and of poor quality. Some of the location of the inlets will also need to be changed and easements will need to be acquired.

8. Infiltration and Inflow study of Old Town Area

Mark Witsman explained that smoke testing would need to be done in the old Town area to find leaks and then repaired. This project will need added to the Capital Projects Plan since it will be over the \$5000 amount and should take priority over some other projects. Mr. Witsman will purchase the smoke testing equipment and will sell it to the Town for further projects if needed. Mr. Witsman's contract will not exceed \$13, 500 and will cover informing the residents of the smoke testing by hanging door hangers and notifying the Fire Department.

Ron Crider made a motion to recommend to Town Council that Mr. Witsman proceed with the infiltration study of the old part of Town smoke testing and cost not to exceed \$13, 500. 2nd by Tonya Galbraith.

Passes: 3/0 1 Mr. Witsman abstains.

9. Old business

Tonya Galbraith informed the Committee that the Town did not get approved for the Stormwater Grant. Mr. Galbraith is trying to find out why and that there is talk of a third round of grant money that may be made available.

Ms. Galbraith informed the Committee that MPO and United Consulting Engineers will be working on the scope of 600W. An interlocal agreement with the County will also have to be worked out.

10. New Business

Ms. Galbraith received a letter from the EPA that suggested projects and initiatives that the Town could have in place as part of the Cool Cities Campaign. Ms. Galbraith would like to do the Energy Star Challenge and find ways that would save energy and money at no cost. The EPA will publicly recognize communities that sign up to join by September 30, 2009.

Ms. Galbraith would also like to look into having a battery recycling drop off and CFL light bulb recycling drop off center for the residents.

Ms. Galbraith made a motion that she will review the information from EPA Region 5 and determine which way if any is the way for the Town to become involved. 2nd by Ron Crider.

Passes: 4/0

Ron Crider informed the committee that there may be money available to proceed with scoping of some street projects. Mr. Crider would like to look at repairing CR 900 N. and curb repairs and cracks and also to work on receiving quotes to repair the drive between the Gas America building and the old Post Office. The Capital improvements plan will need to be examined to see what projects may be able to be completed and how much money is available.

11. Next Meeting- Sept. 1, 2009 at 4:30 p.m.

12. Adjourn-

Tonya Galbraith made a motion to adjourn. 2nd by Mark Witsman.