

Public Works Committee Meeting Minutes

Tuesday October 6, 2020

Held Virtually Via Zoom due to COVID-19

Call to Order: Tom Strayer, chair

Members Present: Tom Strayer-chair, Tonya Galbraith-Town Manager, Ron Crider-Public Works Commissioner, Mark Witsman-Town Engineer, Patrick Bragg

Others Present: Stephanie Crider-Utility Supervisor, Ryan Crum-Director of Planning and Building

Approval of Minutes-September 1, 2020

Motion was made by Ms. Galbraith to approve September 1, 2020 meeting minutes as presented. Second was made by Mr. Crider passed 5/0

On Street Parking Regulations-Ryan Crum

Update was made by Mr. Crum and this agenda item is separated into two issues - entrances and fire hydrants. The entrance issue involves no parking so that fire trucks have enough room to make the corners in entrances, especially entrances that have medians. Police and fire want consistency for emergency workers. There are 30 plus entrances in town and each location would average 3 signs per entrance. Signs are approximately \$75 each. Mr. Strayer added that if public safety is involved then the cost seems like it reasonable. In this case signs are better than paint to show where parking is prohibited. Others agreed that they would like Police Chief Paul Casey's input on the verbiage, so it is clear. Mr. Crum, Mr. Crider and Mr. Witsman will meet to select preferred locations and meet with Mr. Morelock to get appropriate language for signs. Fire Hydrant parking was discussed also with the option of painting the curbs. Mr. Crum added a cost analysis to do the painting. Mr. Witsman is not in favor of the painting. Mr. Strayer added that this is a public safety issue and Ms. Galbraith agrees that it is smart to start this project now. Mr. Bragg feels the cost is minimal and it is better to be proactive and the paint clearly marks where you can park. Mr. Crum has not heard from the Fire Marshall. Recommendation to paint the curbs will be made pending input from the Fire Department and will be added to the November Agenda.

Pay Applications and Invoices

- K&K Fence Invoice-Motion was made by Mr. Witsman to pay \$18,180.00 to K&K fence for invoice #151486. Second was made by Mr. Crider. Passed 5/0
- McMillen Jacobs Invoice-Motion was made by Mr. Witsman to pay \$14,847.03 to McMillen Jacobs for Invoice #61830001 and \$27,730.80 for invoice #61830002. Second was made by Mr. Crider and passed 5/0
- Walsh Construction pay applications-Motion was made by Mr. Witsman to pay Walsh Construction \$709,335.00 for invoice #220075-03. Second was made by Mr. Bragg and passed 5/0
- Crossroad Engineering Invoice-Motion was made by Mr. Witsman to pay Crossroads \$12,000.00 for invoice #200094. Second was made by Ms. Galbraith and passed 5/0

- Whitaker Engineering pay applications-Motion was made by Mr. Witsman to pay Whitaker Engineering \$21,681.25 for invoice #20/09-1. Second was made by Mr. Crider and passed 5/0.
- J.S. Concrete Invoice-Motion was made by Mr. Crider to pay J.S. Concrete \$24,573.33 for invoice #3926. Second was made by Mr. Witsman and passed 5/0
- Baumgartner-Motion was made by Mr. Witsman to pay Baumgartner \$15,053.70 for pay application#2200035-3. Second was made by Ms. Galbraith and passed 5/0
- RU Electric-Motion was made by Mr. Crider for approval pending invoice #3842 for \$2495.85. Second was made by Mr. Witsman and passed 5/0
- Walker IT-Motion to pay Walker IT pending approval of invoice for \$4542.76. Second was made by Ms. Galbraith and passed 5/0

Engineers Report

Mr. Witsman reviewed and responded to questions on items listed in the Engineer's Report which is attached to these minutes. Highlights were the announcement that the infrastructure inspector position is open. Also, there was a Community Crossings call for projects due October 23rd. Mr. Witsman and Mr. Crum attached a list of projects they are including in the application.

Old Business

Update by Mr. Crider that the 650 truck will be delivered in the next couple of weeks.

New Business

None

Public Comments

None

Next Meeting

November 2, 2020 (date changed due to election day)

Adjourn

Motion was made to adjourn meeting by Ms. Galbraith. Second was made by Mr. Crider and passed 5/0