

Public Works Commission Meeting

Tuesday May 5, 2020

Call to Order: Tom Strayer

Members Present: Tom Strayer-chair, Tonya Galbraith-Town Manager, Ron Crider-Public Works Commissioner, Mark Witsman-Town Engineer, Patrick Bragg

Absent: None

Others Present: Stephanie Crider-Utility Supervisor, Ryan Crum-Director of Planning and Building

Approval of Minutes-April 7, 2020

Motion to approve April 7, 2020 meeting minutes was made by Ms. Galbraith. Second was made by Mr. Witsman and passed 5/0

500 N Engineering Contract

Contract is with Crossroads Engineering for 500 N, east and west of 600 W. Road borings are being done now and we are waiting for results. The discussion included budget issues. Motion was made to recommend to Town Council to authorize and sign a contract with Crossroads Engineering not to exceed \$ 145,000.00 was made by Mr. Crider. Second by Mr. Witsman and passed 5/0.

Gas Tax Revenue Update

Mr. Witsman said COVID-9 has impacted travel and there has been significant decrease in ADT. This is expected to reduce income from gas tax somewhere in the 35-45% range for the next couple months and could have extended impacts but the degree is not known. Staff is working on a plan to reduce expenditures out of MVH and LRS that will likely be presented to Town Council in May.

WWTP Update

Mr. Witsman gave the update and Barry Wood has signed the notice of award to Walsh Construction. The signed contract is back from Walsh. We are waiting on bonds and certificate of insurance before issuing the notice to proceed. Next steps are for Barry Wood to sign the contract. The town went through bond rating process and received an A plus bond rating.

McCordsville Parking Lot Schedule

Mr. Crider informed the Commission that the parking lot sealing will take place Monday May 18, 2020 and Tuesday May 19, 2020. The map is included to show where parking will be available on those days. Striping will be done later.

Pay Applications and Invoices

Whitaker Invoice

Motion to pay Whitaker Engineering \$19,570.97 for Invoice #20/04-2 was made by Mr. Witsman.
Second by Mr. Crider and passed 5/0

CrossRoad Engineers

Motion was made by Mr. Witsman to pay CrossRoad Engineering \$5,400.00 for Invoice #200584. Second was made by Ms. Galbraith and passed 5/0. This is 75% design complete on the Old Town Sidewalk project.

S&P Bond Payment

Mr. Witsman made a motion to pay S&P Financial Services \$20,000.00 for Invoice #11390922. Second was made by Mr. Crider and passed 5/0.

Engineer's Report

Mr. Witsman reviewed and responded to questions on items listed on the Engineer's Report which is attached to these minutes

Old Business

Mr. Crider confirmed that the MOU for the warning sirens has been signed. It will be delivered next week.

Ms. Galbraith is sending out a FAQ to relay information regarding the sewer increase to \$52.99 that will be taking place June 1, 2020

New Business

None

Public Comments

None

Next Meeting is June 2, 2020 and will be virtual via ZOOM.

Adjourn

Motion was made by Ms. Galbraith to adjourn the meeting. Second was made by Mr. Witsman and passed 5/0