

Memorandum of Understanding  
Between  
Hancock County Emergency Management  
And  
Vernon Township, Hancock County, Indiana  
And  
Town of McCordsville  
And  
Town of Fortville

**I. PURPOSE**

The purpose of this Memorandum of Understanding is to define the agreement between Hancock County Emergency Management, Vernon Township Government, Town of McCordsville and Town of Fortville as it relates to the activation of all sirens owned by the respective entities. This agreement will clarify the collaborative roles and responsibilities of the two agencies with the respect to the outdoor warning sirens.

**II. AUTHORITY OR LEGAL STATUS**

**WHEREAS** The Indiana General Assembly, in Indiana Code 10-14-3-7(b)(5), authorized and provide cooperation between departments of government in disaster prevention, preparedness, response, and recovery.

**WHEREAS** The Indiana General Assembly, in Indiana Code 10-14-3-16(a), authorized and provided for the director of a local organization for emergency management may develop or cause to be developed mutual aid agreements with other public and private agencies within Indiana for reciprocal emergency management aid and assistance in case of disaster too great to be dealt with unassisted.

**WHEREAS** The Indiana General Assembly, in Indiana Code 10-14-3-16(b)(2), authorized and provided for the director of each local organization for emergency management shall carry out arrangements or agreements relating to the local and political subdivision.

**WHEREAS** The Indiana General Assembly, in Indiana Code 36-1-7-3, set out the required contents for agreements entered into by any political subdivision of this State.

**III. ROLES AND RESPONSIBILITIES**

Vernon Township Government, Hancock County, Indiana (referred to a Vernon Township henceforth), Town of McCordsville, Town of Fortville and Hancock Emergency Management will work together to ensure the outdoor warning sirens in Vernon Township are activated as specified in this agreement.

Hancock County Emergency Management shall:

1. Provide Vernon Township, Town of McCordsville, and Town of Fortville with all equipment and coordination necessary for integration of all sirens onto the Hancock County EMA Commander One Siren Activation System.
2. Advise Vernon Township, Town of McCordsville and Town of Fortville when the activation equipment is out-of-service and when it is back in-service.
3. Serve as the agency responsible via Hancock County Dispatch regarding the activation of the sirens as directed by Hancock County Emergency Management.
4. Provide contact information for activation and coordination, including two points of contact, EOC phone and radio information, and amateur radio frequencies.
5. Test all warning sirens every Friday at 1100 hours unless weather prohibits due to cold temperatures (30 degrees or below) or potential severe weather at the time of testing.
6. Activate warning sirens for Vernon Township, Town of McCordsville and Town of Fortville in the event of one of the following:
  - a. The National Weather Service issues a Tornado Warning for Hancock County
  - b. A trained weather spotter has spotted a funnel cloud and reported to Dispatch Center
  - c. The National Weather service advises there is a funnel cloud in the immediate area of Vernon Township, Town of McCordsville or Town of Fortville

Vernon Township, Town of McCordsville and Town of Fortville each shall:

1. Continue to own and maintain their outdoor warning sirens in their township.
2. Be responsible for providing and maintaining the equipment capable of receiving the signals from Hancock County Emergency Management.
3. Be responsible for informing Hancock County of any changes in outdoor warning sirens or system related issues.
4. Keep all codes/frequencies confidential.
5. Provide Hancock County Emergency Management with at least two points of contact for their respective entity.

#### **IV. GENERAL TERMS AND CONDITIONS**

Now therefore, Hancock County Emergency Management Vernon Township, Town of McCordsville and Town of Fortville jointly agree to the following terms:

- a. Terms of this Agreement shall be for an indefinite period of time from the date of execution until otherwise terminated.
- b. Either Party may terminate the Agreement by giving 15 days written notice to the other party any time.

## V. SIGNATURES

---

Florence May, Trustee  
Vernon Township Government  
Hancock County, Indiana

---

Date

---

Misty Moore  
Director  
Hancock County Emergency Management

---

Date

---

Barry Wood, Town Council President  
Town of McCordsville

---

Date

---

Fred (Fritz) Fentz, Town Council President  
Town of Fortville

---

Date

*Memorandum of Understanding Between Hancock County Emergency Management; Vernon Township - Hancock County, Indiana; Town of McCordsville; and Town of Fortville*

---

Hancock County Emergency Management - 640 S. Franklin Street,  
Greenfield, Indiana 46140 - 317-477-1188