

Public Works Committee Meeting

Tuesday March 3, 2020

Call to Order; Tom Strayer

Members Present: Tom Strayer-Chair, Tonya Galbraith-Town Manager, Ron Crider- Public Works Commissioner, Mark Witsman-Town Engineer

Members Absent: Patrick Bragg

Others Present: Stephanie Crider, Ryan Crum-Director of Planning and Building

Approval of Minutes-February 4, 2020

Motion made by Ms. Galbraith to approve February 4, 2020 meeting minutes. Second by Mr. Witsman. Approved with a vote of 4/0

Capital Projects Plan-Mark Witsman

Mr. Witsman went over a draft version of the Capital Projects Plan. Staff will continue to work on it and will present to the Town Council.

Bay Creek Storm Water Project Quotes

The reason for this project is due to no infrastructure within the stormwater easement causing erosion and drainage issues. The project scope includes installation of approximately 300' of 6" dual wall tile, 2x2 catch basin with beehive grate, connecting known sump lines within the easement, pipe backfilled with stone bed, hauling unneeded spoils, regrade, seed, and straw all disturbed areas. Mr. Crider made a motion to recommend Hendricks Pool and Lawn Services to Town Council with a quote of \$9550.00. second was made by Mr. Witsman and passed 4/0.

McCord Road Contract

This professional service agreement with CrossRoads Engineers is a Scope of Services and Fee Proposal to find out what work is necessary in the future reconstruction and widening of McCord Road. Mr. Witsman made a recommendation to enter into a contract with CrossRoads Engineers for \$8500.00. Second was made by Mr. Crider and passed 4/0

Pay Applications and Invoices

-Whitaker Engineering

Mr. Witsman made a motion to pay Whitaker Engineering \$68,636.25 on Invoice 20/02-1. Second was made by Ms. Galbraith and passed 4/0. This invoice is for WWTP Expansion and show progress as follows:

Design-100%

Construction Services-9% billed

Construction Services-9% complete

Overall Percent billed-59%

Engineer's Report

Mr. Witsman reviewed and responded to questions on items listed on the Engineers Report which is attached to these minutes.

Old Business

None

New Business

None

Public Comments

None

Next Meeting-April 7, 2020

Adjourn Motion to adjourn made by Ms. Galbraith. Second by Mr. Witsman and passed 4/0