Public Works Meeting Minutes

Tuesday January 7, 2020

**Call to Order:** Tom Strayer

**Members Present:** Tom Strayer, Tonya Galbraith, Ron Crider, Mark Witsman, Patrick Bragg

**Others Present:** Stephanie Crider, Ryan Crum

**Approval of Minutes**: Motion to approve December 3, 2019 meeting minutes was made by Ms. Galbraith. Second by Mr. Crider and passed with a 4/0 vote.

**Update on Bond for WWTP expansion**-**Mark Witsman:** Mr. Witsman gave a handout with the WWTP Expansion/Public Works schedule. Discussion on bond set up and next steps. Mr. Witsman made a motion to make a recommendation for Town Council to enter into a contract with Baker-Tilly for advisory services. Second by Mr. Crider and pass 5/0.

**600W/600N Update**-**Mark Witsman/ Ryan Crum:** Mr. Witsman and Mr. Crum gave updates on this project. Problems were discovered with the benefit cost analysis provided by HWC. Crossroad Engineering was brought in to complete the B/C and discovered that the ratio did not meet the minimum requirement for HSIP funding. Options were reviewed with MPO for changing application to either CMAQ or STBG funding. Crossroad assisted with a CMAQ application submission to MPO.

**Pay Applications and Invoices**

-Whitaker Engineering Invoice: Motion was made to pay Whitaker Engineering $48,090.39 for Invoice #19/12-1 by Mr. Witsman. Second by Mr. Crider and passed 5/0. This project is 92% billed and 90% complete.

**Engineers Report:** Mr. Witsman reviewed and responded to questions on items listed on the Engineers Report which is attached to these minutes.

**Old Business:** none

**New Business**: none

**Public Comments:** John Price spoke about safety concerns after an accident at the Tri County Connector bridge. He also has concerns dealing with old guardrail on 700W. Mr. Crider said there is no plan to replace the old guardrail at this time and Mr. Witsman added it is not necessary because of the trees.

**Next Meeting:** Tuesday February 4, 2020

 **Adjourn:** Motion to adjourn made by Ms. Galbraith. Second by Mr. Crider and passed with a 5/0 vote.