



December 10, 2019
Town Hall – 7:00 p.m.

Town Council Meeting Minutes

Roll Call & Pledge of Allegiance

- Council Members: Tom Strayer, Bryan Burney, Branden Williams, Barry Wood, Larry Longman
- Employees: Paul Casey, Tonya Galbraith, Ron Crider, Mark Witsman, Ryan Crum
- Clerk-Treasurer Cathy Gardner
- Town Attorney Gregg Morelock

Approval of Minutes

- Motion by Dr. Burney that we approve the November 12, 2019 minutes. Wood. 5-0.

Clerk-Treasurer's Report

- Posted on-line.

Police Report

- Activity Report posted on-line.
- Three officers will be heading to the academy in 2020.

Metropolitan Board of Police Commissioners

- No report.

Bike/Ped Plan – Context Design

- Joe Mays, of Context Design, made the presentation.
- Ben Kay, of Context Design, was also present.
- Cassie Reiter, of CMT, was also present.
- Three phases of design process
 - Inventory
 - Proposed conditions
 - Implementation
- Questions or Remarks
 - What was the best idea by the public? Separation of paths is important.
 - How much space does that take? Depends on the corridor.
 - How will it cross the railroad tracks? It could go above which would be ideal but it could be an on-grade crossing as well but it would be a tough sell.
 - Implementation will require grants and developer dollars.
- Public Comments
 - None
- Resolution 121019
 - Resolution 121019 was read by Gregg Morelock.
 - Motion by Mr. Longman to approve Resolution 121019. Wood. 5-0.



Town Center Plan Update

- Plan will come before the council in January 2020.

Utility Overpayments

- Motion by Mr. Williams to recess the council meeting and convene the utility board. Burney. 5-0.
- Board convened
 - Resolution for Town to keep utility overpayments that are unreturnable. Resolution was explained by Utility Billing Supervisor Staci Starcher.
 - Motion by Mr. Longman to adjourn the utility board. Williams. 5-0.
- Resolution 121019A – Utility Overpayments
 - Motion by Mr. Longman to approve Resolution 121019A. Burney. 5-0.

Trash and Stormwater Ordinance Amendments

- Motion by Mr. Williams to recess the regular meeting and convene the public hearing on trash billing. Longman. 5-0.
 - Stormwater and Trash Billing Ordinance Amendments Public Hearing
 - Public Comment
 - None
 - Motion by Mr. Wood to close the public hearing. Williams. 5-0.
- Ordinance 111219 – Trash Utility and Ordinance 111219A – Stormwater Utility
 - Motion by Mr. Wood to pass Ordinance 111219. Burney. 5-0
 - Motion by Mr. Wood to pass Ordinance 111219A. Williams. 5-0.

Employee Health Insurance for 2020

- Motion by Mr. Wood to approve the Anthem Lumenos Health Savings Account Option E5-c with Rx Option 5, Blue 6. Williams. 5-0.

2020 Salary Ordinance 121019

- Motion by Mr. Wood to read Ordinance 121019 by title only. Williams. 5-0.
- Ordinance 121019 was read by title by Mr. Morelock.
- Motion by Mr. Wood to pass Ordinance 121019 on first reading. Williams. 5-0.
- Motion by Mr. Wood to suspend the rules. Williams. 5-0.
- Motion by Mr. Wood to pass Ordinance 121019. Williams. 5-0.

Cell Tower Agreement

- This agreement is an option. The lease would start when it is executed.
- The plan will have to go before the BZA for final zoning approval.
- Mr. Paul Peckens, of Crown Castle, spoke:
 - They will need access to the site once a month.
 - They will need 24/7 emergency access.



- Motion by Mr. Longman to authorize President Strayer to sign the lease agreement with Global Signal Acquisition Four LLC. Burney. 5-0.

Annexation Ordinance – Sagebrook

- Motion by Dr. Burney to approve Ordinance 081319. Longman. 5-0.

Annexation Ordinance – Meadows at Sagebrook

- Paul Munoz, of Arbor Homes, made the presentation.
- A design handout was provided.
- Questions
 - Drainage easement planned on the south end? Yes. A swale between trees and the back of homes. Easement and tree preservation will prevent homeowners from fencing their entire yard.
 - Are the drainage easements pushed off of the lots and into the common areas? Drainage easements are on the lots.
 - Could a pipe be run through the area where the power line is to run drainage that way? The developer will ask the utility company.
- Ordinance 081319A - Annexation
 - Motion by Dr. Burney that we approve Ordinance 081319A. Longman. 5-0.
- Ordinance 121019A – Rezoning Ordinance of Meadows of Sagebrook to PUD
 - Motion by Mr. Wood that we read Ordinance 121019A by title only. Williams. 5-0.
 - Ordinance 121019A was read by title by Mr. Morelock.
 - Motion by Mr. Longman to approve Ordinance 121019A on first reading. Williams. 5-0.
 - Ordinance will come before the council in January on passage.

CR 600 West Bridge Update – Mr. Crum and Mr. Witsman

- An alternative bridge design which meets INDOT's requirements was presented.
- It has a speed limit of 30 mph and has an 8% grade. This design reduces adjacent property impacts.
- The box jack concept previously discussed has only occurred once in the U.S. and that company does not have the capabilities to do construction here; they would provide design and oversight to a local team.

2020 Brand and Morelock Legal Services Contract

- Motion by Mr. Wood to approve the legal agreement with Morelock and the Town. Burney. 5-0.

Johnson Sewer Development Agreement

- McCord Road residents, the Johnsons, will be allowed to connect even though they are located outside the Town's municipal limits due to facts they are not yet contiguous but cannot get county approval to repair their septic system.
- Motion by Mr. Wood to approve the sewer development agreement for Benjamin K. Johnson and Adrienne A. Johnson. Burney. 5-0.



Ordinance 121019B - Amendment to Speed Limit Ordinance

- Motion by Mr. Williams to read Ordinance 121019B by title only. Wood. 5-0.
- Ordinance 121019B was read by title by Mr. Morelock.
- Motion by Mr. Williams to approve Ordinance 121019B. Wood. 5-0.
- Motion by Mr. Williams to suspend the rules. Longman. 5-0.
- Motion by Mr. Williams to pass Ordinance 121019B. Longman. 5-0.

Contract Approvals

- Whitaker Engineering
 - Additional scope for the plant expansion is needed and the Public Works Committee agreed.
 - Motion by Mr. Longman to authorize President Strayer to sign the contract for the additional \$49,000 and time duration increase by 30 days. Williams. 5-0.
- Crossroads Engineers
 - 750 North CCMG project contract for \$12,000.
 - Motion by Dr. Burney to authorize President Strayer to sign the contract with Crossroads Engineers. Longman. 5-0.
- Cargill
 - Motion by Mr. Longman to approve the road salt purchase for \$23,119.20. Burney. 5-0.
- Smith Sales
 - Town Hall CR 800 North entrance light
 - Motion by Dr. Burney that the council approve staff securing the recommended fixture for the location, cost not to exceed \$5,000. Longman. 5-0.
- Reece Seal Coating
 - Town Hall seal coating and striping
 - Motion by Mr. Longman to approve the contract with Reece Seal Coating, Inc. for the Town Hall. Burney. 5-0.
 - The lowest bid for this project was not accepted because it was not a complete bid.
- Oakcrest CR 700 West Storm Sewer
 - Motion by Mr. Longman that we approve the revised proposal for the CR 700 West storm sewer for not to exceed \$76,000. Burney. 5-0.

Encumbrance Resolution 121019C

- Resolution 121019C was read by Mr. Morelock.
- Motion by Mr. Longman to approve Encumbrance Resolution 121019C. Williams. 5-0.

Ordinance 121019C – The Cathy Gardner Town Mascot Nonreverting Fund

- Motion by Dr. Burney to read Ordinance 121019C by title. Wood. 5-0.
- Ordinance 121019C was read by title by Mr. Morelock.
- Motion by Dr. Burney to approve Ordinance 121019C on first reading. Williams. 5-0.
- Motion by Dr. Burney to suspend the rules. Williams. 5-0.
- Motion by Dr. Burney to pass Ordinance 121019C. Longman. 5-0.



Baker-Tilley Invoice

- Motion by Mr. Longman to approve \$5,457.50. Burney. 5-0.

Town Special Events Permit

- The permit is in development.

Use of Town Hall for Elections

- Staff believe the town hall is too small for the crowds and associated parking space available as well as the extended period of time the council room and community room are unavailable during primary and election periods. It is recommended that the voting be relocated to another to-be-determined facility in town.
- The county election office will be notified.

Other Committee Reports

- Redevelopment Commission: Discussed the connectivity study for parcels C and G in Villages at Brookside. Approved a Baker-Tilley invoice.
- Plan Commission: Recommended the Meadows at Sagebrook development. Discussed types of town housing needed. Approved Weaver's Landing amenity area. Approved the town bike/ped plan.
- Architectural Review Committee: Approved Weaver's Landing pool house. Set the 2020 meeting schedule.
- Parks Board: Did not meet
- Public Works Committee: No further items to report.

Town Manager's Report

- Proposed 2020 meeting schedule and holidays
 - Motion by Mr. Wood to approve the calendar for the town council meetings for 2020. Burney. 5-0.
 - Motion by Mr. Wood to approve the 2020 holiday schedule as listed. Burney. 5-0.

Public Works Commissioner's Report

- None

Planning and Building Director's Report

- None

Public Comments

- None



Voucher Approval

- Motion by Dr. Burney to approve the vouchers. Williams. 5-0.

Adjournment

- Motion by Dr. Burney to adjourn. Wood. 10:02 p.m.

Minutes Approval

These minutes approved this _____ day of _____ 2020.

Council President

Attest: _____

Clerk-Treasurer