**Technical Advisory Committee**

**Meeting Minutes**

**September 5, 2019**

**Call to Order**

**MEMBERS PRESENT:** Planning Director Ryan Crum, Town Engineer Mark Witsman, Public Works Commissioner Ron Crider, Building Inspector Mike Cousins, Buck Creek Township Trustee Mel Branson, and Police Chief Paul Casey.

**MEMBERS NOT PRESENT:** Vernon Township Fire Marshall Les McConnell, Plant Operator Steve Gipson

**OTHERS PRESENT:** Town Manager Tonya Galbraith, Building Inspector Jack Spaulding, Planning & Building Administrative Assistant Jennifer Pack, Minister Joe Mitchell

**Approval of Minutes**

Motion made by Paul Casey to approve the minutes from the March 7, 2019 and April 4, 2019 meetings as presented. Second by Mark Witsman. Motion passed 6/0.

**Old Business**

None

**Project Reviews**

***Outlook Christian Church Phase III***

Dustin Meyers of CrossRoad Engineers to present for Outlook Christian Church

COMMENTS FROM THE COMMITTEE:

Mike Cousins – on sheet 2 the address is incorrect for Public Works

Mark Witsman – Referred Mr. Meyers to his Engineers report (attached). Questioned the plans for the drive across the ditch, erosion control, curb turnouts.

Paul Casey – No lighting plan a little concerned; any possibility of installing gates: Joe -one of the safety concerns we are discussing. Ryan – directed Dustin to make statement on plans for lighting on masterplan, location to be determined with staff at later date for admin approval,

Ryan Crum – Suggested that Dustin differentiate areas on master plan the Committee can see what has been approved and what is requested what is future. Dustin inquired about submitting the entire master plan for approval at once. Ryan agreed that can be done and said that waiting until the October meeting would not put the project behind schedule

**Announcements**

The next meeting will be October 3, 2019, if needed.

**Adjournment**

Paul Casey made a motion to adjourn. Second by Mark Witsman. Motion passed 6/0. There being no further business, meeting was adjourned.