**Public Works Committee Meeting Minutes**

**Tuesday March 5, 2019**

Meeting called to order by Chairman Tom Strayer

**Members present:** Tom Strayer-Chair, Tonya Galbraith-Town Manager, Ron Crider-Public Works Commissioner

**Members absent:** Mark Witsman-Town Engineer, Patrick Bragg – Citizen Appointment

**Others present:** Staci Starcher-Utility Supervisor, Carl Marlett-Street Commissioner, Ryan Crum-Director of Planning and Building

**1.Approval of Minutes-February 5, 2019**

Approval of minutes with recommendation of date corrections. Motion by Ms. Galbraith and 2nd by Mr. Crider. Vote to Approve 3/0

**2. Pay Applications and Invoices: Documents on File (ON THE INVOICES GO AHEAD AND ADD THE APPROVED AMOUNT TO EACH)**

* Fluid waste Invoice-Mr. Crider recommends to Council to approve, 2nd by Ms. Galbraith. Vote to approve 3/0
* Whitaker Engineering Invoice-This is the third invoice-Mr. Strayer would like to know the percentage of completion and have that reflected on the next invoice. Motion to pay this invoice by Mr. Crider, 2nd by Ms. Galbraith. Vote 3/0 to approve
* Sensory Invoice 49476-Motion to pay this invoice by Mr. Crider, 2nd by Ms. Galbraith. Vote 3/0 to approve.
* Sensory Invoice 49477-Motion to pay this invoice by Mr. Crider, 2nd by Ms. Galbraith. Vote 3/0 to approve.
* Sensory Quote (for reference only)

**3. Capital Projects Plan-Ryan Crum**

Presentation of 2019 Capital Projects Plan by Mr. Crum. This plan will also be presented as a summary to Town Council at the March 26, 2109 meeting for discussion on 2019 projects. Also, will add other pages for review.

Mr. Crider recommends the 2019 Capital Projects Plan to the Town Council. 2nd by Ms. Galbraith. Vote to approve 3/0

**4. Dump Bed Replacement**

Mr. Marlett will add this to the April Agenda since all information was not available yet.

**5. Engineer’s Report**

Mr. Witsman was not present at the meeting but submitted the February Engineer’s report for review.

**6. Old Business**

Mr. Strayer had questions regarding facility needs. Mr. Strayer and Mr. Crum will follow up with this and determine when the current building is maxed out. Mr. Crum added that six people could be added without losing storage and thinks it is five years out before a new facility may be needed, possibly in 2023. A new town hall could be part of the Town Center Project and would depend on size, acreage and parking needs. We may want to consider building the town hall and leasing parts out until the entire building is needed.

**7. New Business-**none

**8. Public Comments-**none

**9. Next Meeting-April 2, 2019**

**10. Adjourn**-motion to adjourn by Ms. Galbraith and 2nd by Mr. Crider. Vote 3/0