**Redevelopment Commission Meeting**

**Meeting Minutes**

**January 3 ,2019**

**Opening and Roll Call**

**Members present**: Shelley Haney, Brian Hurley, Suzanne Short, Donetta Gee-Weiler And Larry Longman, Council Liaison.

**Members absent**: Shannon Walls

**Others present**: Town Manager Tonya Galbraith, Director of Planning and Development Ryan Crum, Attorney Ariel Schoen and Town Attorney Gregg Morelock

**Approval of minutes**

Approval of December 12, 2018 minutes.

Ms. Gee-Weiler brought up that her name was spelled wrong. Motion to approve the minutes with corrections made by Ms. Gee-Weiler. Second by Mr. Hurley. Motion passes 3-0.

**Oaths of Office**

Led by Mr. Morelock. The four voting members of the Redevelopment Commission, Shelley Haney, Suzanne Short, Brian Hurley and Donetta Gee-Weiler were sworn in and signed their Oaths of Office.

**Election of Officers**

Ms. Haney nominated Suzanne Short for President of the RDC for the 2019 term. 2nd by Ms. Gee-Weiler. Passed 4/0

Ms. Short nominated Shelley Haney for Vice President of the RDC for the 2019 term. 2nd by Donetta Gee-Weiler. Motion passes 4/0.

Ms. Gee-Weiler nominated Brian Hurley for Secretary of the RDC for the 2019 term. 2nd by Ms. Short. Motion passes 4/0.

**RDC Vacancy Interview**

There were three interviews with town residents that were interested in becoming a member of the RDC. The Applicants were Michael Jarrell, Brianne Schneckenberger and Scott McCain. Mr. Jarrell and Ms. Schneckenberger were interviewed in person by the commission. Mr. McCain submitted the questions in written form. After discussion by the group, the candidate Michael Jarrell will be recommended to the Town Council as their choice. The motion was made by Ms. Haney and Seconded by Mr. Hurley. Motion passess 3/1.

**Market Analysis Presentation**

A Presentation was given by Courtney Zaugg and Marcy Klaunig regarding the findings of the recently completed Market Analysis. Documents are available.

A shorter presentation will be given to the Town Council next week. The documents will be available to view.

Information presented included additional recommendations from focus groups.

Online engagement in survey went well with a high level of participation.

Ms. Short mentioned how much she appreciated the hard work that went into presentation and found it interesting and informative.

**Invoice Approval-none**

**ULI Schedule**

Ms. Galbraith spoke of the upcoming visit by the Urban Land Institute, an international group that will have a panel of experts from around the country. They will give a fresh look and an overall view to the corridor. They will arrive on Sunday, January 13 and there will be a dinner, reception, interviews, etc. Friday the ULI panel will give a full report of findings.

**Council Liaison Report**

Mr. Longman informed the commission that the new trash ordinances in place. Noise ordinance, funds for road improvements have been discussed. Also, there were INDOT agreements for paving signed.

**Old Business**

Stellar and Local Trax grants were not approved which was disappointing, but staff will continue to move forward. Questions that were emailed from Lisa Lee via Tonya need to be done for February RDC meeting.

Ms. Gee-Weiler has a possible schedule conflict for February

Ms. Galbraith handed out expense reports to members for December. See Document. This will be handed out monthly.

**New Business**

 Ms. Short brought up questions about money that can be spent on advertising and felt that it is time to do that. This will be put on agenda for February to discuss 2019 advertising approach.

Next Meeting scheduled for February 7, 2019

**Adjourn-**Motion to adjourn by Ms. Gee-Weiland. 2nd by Mr. Hurley