



**McCORDSVILLE PLAN COMMISSION**  
**FINAL DETAILED PLAN PUD APPLICATION**

Zoning Ordinance Section 8.04

*THIS APPLICATION IS FOR FINAL DETAILED PLAN PUD SUBMITTAL ONLY. IF SUBMITTING AN APPLICATION FOR A PRELIMINARY PUD PLAN OR MINOR MODIFICATION, PLEASE USE RESPECTIVE FORMS.*

**PUD Title:** \_\_\_\_\_

**Applicant Information**

Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

(Number) (Street)

(City)

(State)

(Zip)

Phone No.: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Property Owner Information** (the "owner" does not include tenants or contract buyers)

Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

(Number) (Street)

(City)

(State)

(Zip)

Phone No.: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Notification Information** (list the person to whom all correspondence regarding this application should be directed)

Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

(Number) (Street)

(City)

(State)

(Zip)

Phone No.: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

**Administrative Officer Use Only:**

Existing Zoning: \_\_\_\_\_

Date Application Filed: \_\_\_\_\_

Prelim PUD Docket No.: \_\_\_\_\_

Docket No.: \_\_\_\_\_

**Property Information**

Property Size: \_\_\_\_\_ acres **OR** \_\_\_\_\_ square feet

Current Address: \_\_\_\_\_  
(Number) (Street)

**OR** General Location (if no address has been assigned, please provide a street corner, subdivision lot number, or attach a legal description)

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☐ **I have attached all materials required by Article VII of the McCordsville Zoning Ordinance**  
(refer to the McCordsville Zoning Ordinance Section 8.04 for Final PUD Plan requirements).

**Applicant's Signature**

The information included in and with this application is completely true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
(Applicant's Signature)

\_\_\_\_\_  
(Date)

**Owner's Signature** (the "owner" does not include tenants or contract buyers)

I authorize the filing of this application and will allow Town staff to enter this property for the purpose of processing this request. Further, I will allow a public notice sign to be placed and remain on the property until the processing of the request is complete.

\_\_\_\_\_  
(Owner's Signature)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Owner's Signature)

\_\_\_\_\_  
(Date)

## **FINAL DETAILED PLAN PUD REVIEW - CHECKLIST**

**(McCordsville Zoning Ordinance: Section 8.04 – Final Detailed Plan)**

**The following shall be included in the Final Detailed Plan Planned Unit Development (PUD) Application. The applicant is responsible for contacting the Administrative Officer to identify any information that is not applicable. The applicant is also required to provide any other information requested by the Administrative Officer or his/her designee to demonstrate compliance with the requirements of the McCordsville Zoning Ordinance.**

### **FINAL Detailed Plan Application Checklist**

*A Final Detailed Plan must be filed within 18 months of the date of the Preliminary Plan approval and an Improvement Location Permit must be attained prior to construction activity. Note that Planned Unit Developments must also comply with the McCordsville Subdivision Control Ordinance (per IC 36-7-4-1513) and the provisions of Section 10.09, Development Plan Review of the Zoning Ordinance.*

- ☐ Final PUD Plan Application
- ☐ Pre-Application Meeting (required)
- ☐ Affidavit & Consent of Property Owner(s) (if owner is someone other than applicant), 5 hard copies in a recordable format plus one electronic submittal in a format acceptable to the Administrative Officer
- ☐ Copy of Deed(s) for Property Involved, 5 hard copies in a recordable format plus one electronic submittal in a format acceptable to the Administrative Officer
- ☐ Filing Fee
- ☐ Final Detailed Plan<sup>1</sup>, 5 hard copies in a recordable format plus one electronic submittal in a format acceptable to the Administrative Officer for each of the following where appropriate:  
*The Final Detailed Plan can take the form of a set of 24 inch by 36 inch sheets. The Final Detailed Plan may include any graphics that will explain the features of the development. The Final Detailed Plan shall include the following:*
  - ☐ Cover Page and Index
  - ☐ Site Description
  - ☐ Vicinity Map
  - ☐ Common Holdings Map
  - ☐ Existing Site Conditions (site survey of all existing conditions on the subject property), such as:
    - Built Features

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<sup>1</sup> In the event that the information contained herein conflicts with the applicable requirements of the McCordsville Zoning Ordinance, as amended from time to time, the regulations of the McCordsville Zoning Ordinance shall prevail.

- Easements
- Topography
- Natural Features
- Utilities
- Historic Features
- Other Significant Features

☐ Proposed Development (description of the proposed development of the property), including:

- Street Systems
- Land Uses
- Open Space
- Landscaping
- Lighting
- Natural Features
- Historic Features
- Written Commitments
- Covenants
- Drainage

☐ Supplemental Information – Any other information requested by the Administrative Officer or Plan Commission to aid in the review of the Final Detailed Plan. This may include, but is not limited to: topic areas such as traffic; utilities; tree preservation; flood hazards; and architectural design standards.