



DATE: October 12, 2021

TO: Town Council

FROM: Ryan Crum, Asst. Town Manager

RE: WWTP Landscaping Quotes

The Town released a request for quotes for tree plantings surrounding the expanded WWTP area on September 27<sup>th</sup>. Quotes were due back on October 8<sup>th</sup>. The Town received two quotes, which are summarized below.

| Company     | Bid      | Species & Count & Size                  | Notes  |
|-------------|----------|---|--|
| Landmark    | \$19,855 | 12 white pine (6'-7')                   | Quote includes water bags for deciduous trees, water rings for evergreens, & 6' diameter mulch rings |
|             |          | 13 norway spruce (6'-7')                |  |
|             |          | 12 eastern red cedar (6'-7')            |  |
|             |          | 1 autumn brilliance serviceberry (2.5") |  |
|             |          | 2 sugar maple (2.5")                    |  |
|             |          | 1 red maple (2.5")                      |  |
| Green Touch | \$19,585 | 10 white spruce                         | Quote includes water bags and mulch rings for each tree.   |
|             |          | 10 scotch pine                          |  |
|             |          | 10 eastern white pine                   |  |
|             |          | 16 northern white cedar                 |  |
|             |          | 2 red maple                             |  |
|             |          | 1 tulip tree                            |  |
|             |          | 1 autumn brilliance serviceberry        |  |

Staff has analyzed the submittals and is of the opinion that both quotes meet the minimum requirements to be considered by the Town. The Green Touch Services quote is the low bid, and its species selection is slightly more in-keeping with the list of preferred species requested by the Town. Additionally, the GT Services quote includes nine (9) more trees than the Landmark quote.

Town staff recommends acceptance of the GT Services quote. We are currently anticipating installation in early November, however that is dependent upon the WWTP contractor moving dirt from the WWTP stockpile to the mounding. The Town Engineer is currently working to firm up their timeline, which will allow us to schedule a project start date for the landscaping.

Sincerely,

**Ryan Crum, AICP, CPM**

Assistant Town Manager

Town of McCordsville

Email: [rcrum@mccordsville.org](mailto:rcrum@mccordsville.org)

Phone: 317.335.3604

**To:** Ryan Crum  
Town of McCordsville

**Date:** September 30, 2021

**From:** Russell Benesh

## Landscape Bid: **Waste Water Treatment Project**

- **46 Trees (6'):** **\$ 17,340.00**
    - 10 White Spruce
    - 10 Scotch Pine
    - 10 Eastern White Pine
    - 16 Northern White Cedar
  
  - **3 Trees (2.5"):** **\$ 1,710.00**
    - 2 Red Maple
    - 1 Tulip Tree
  
  - **1 Tree (2"):** **\$ 535.00**
    - 1 Autumn Brilliance Serviceberry
- 

**Total:** **\$19,585.00**

**Note:**

- Does not include any applicable sales tax (assumes project is tax exempt)
- Does not include any type of construction wage rate
- Does not include removing, supplying, or spreading of any topsoil.
- Includes a gator bag for each tree.
- Trees will be watered in, and gator bags filled during installation. Ongoing watering not included.
- Includes an individual mulch ring for each tree (no continuous mulch beds)
- Exact plantings subject to change based on availability at the time of installation. Any substitutions to be approved by the Town of McCordsville.



*6314 W. Broadway • McCordsville, IN 46055*  
*Phone: (317) 335-2628 • Fax: (317) 335-9021*  
*info@greentouchservices.com*





## LANDSCAPE ESTIMATE

Waste Water Treatment Plant  
Attn: Ryan Crum, AICP, CPM  
6280 W 800 N  
McCordsville, IN 46055

Date: 10/08/2021  
Phone: (317) 335-3604  
Email: [rcrum@mccordsville.org](mailto:rcrum@mccordsville.org)

LANDSCAPE INSTALLATION: Install the following as per Quote Solicitation provided by the Town of McCordsville

### **DESCRIPTION**

### **PROJECT-TOTAL**

- |    |  |              |
|----|--|--------------|
| 1. | Supplemental Tree Plantings:   | \$ 19,855.00 |
|    | ~ Install the following plant material with 6' diameter mulched tree ring:                                 |              |
|    | - (1) 2 1/2" Caliper Red Maple   |              |
|    | - (2) 2 1/2" Caliper Sugar Maple   |              |
|    | - (1) 2 1/2" Caliper Autumn Brilliance Serviceberry  |              |
|    | - (12) 6' - 7' Height Easter Red Cedar   |              |
|    | - (13) 6' - 7' Height Norway Spruce: <b>substitute for Black Hills Spruce</b>                              |              |
|    | - (12) 6' - 7' Height White Pine: <b>see notes below regarding warranty agreement</b>                      |              |
|    | <b>Total: (41)</b>   |              |
|    | ~ Install (4) 20 Gallon heavy duty slow release watering bags for all deciduous trees & fill with water.   |              |
|    | ~ Install (37) 15 Gallon heavy duty slow release watering rings for all evergreen trees & fill with water. |              |
|    | ~ Install brown or black-dyed shredded bark mulch in new tree rings.                                       |              |

## APPROVAL, CONDITIONS, & NOTES:

1. Landmark DBM, Inc. guarantees all new plant material for a period of 1 year from time of initial installation. Plant guarantee does not include relocated plants, drought damage, wildlife damage, acts of nature, personal damage, or White Pine trees because central Indiana is the southern end of their hardiness range
2. The plant varieties & sizes outlined above are based on current nursery availability. If plant varieties &/or sizes are not available at the time of planting, comparable plant varieties &/or sizes will be substituted.
3. The pricing outlined in item 1 above reflects 2021 material pricing. If material prices for any of these items increase in 2022, pricing for the affected items will need to be revised & resubmitted.
4. Landmark DBM, Inc. will remove excess debris generated by approved work outlined above.
5. Owner to approve final plant locations, if applicable.
6. Owner to approve shredded bark mulch color prior to installation.
7. Payment terms:
  - a. 50% downpayment is due to execute this agreement & to secure materials/schedule.
  - b. Remaining balance due upon completion of each approved work item outlined above.
  - c. Landmark DBM, Inc. accepts Visa & MasterCard as payment for our construction services. A 3.25% processing fee is added to all credit card payments. To utilize this payment method, please contact Angi at (317) 281-1496 or [angela@landmarkdbm.com](mailto:angela@landmarkdbm.com).
  - d. Invoices not paid within 30 days of the invoice date shall be considered past due & are subject to a 1 1/2% per month service charge.
8. Landmark DBM, Inc. will have existing utilities located & marked prior to start of landscape construction work, as necessary. Utility markings will be maintained throughout the duration of landscape construction.
9. Owner is responsible for having existing irrigation, landscape lighting, &/or invisible fence lines located & marked prior to landscape construction work, if present. Landmark DBM, Inc. is not responsible for damage to existing irrigation, landscape lighting, &/or invisible fence lines if not located & marked by owner prior to landscape construction. If these lines are damaged during landscape construction due to lack of location & marking, Landmark DBM, Inc. will repair these lines on a time & material basis based on \$75 per man per hour plus material cost(s).
10. The work outlined above does not include modifications to the existing irrigation, landscape lighting system(s), &/or invisible fence line(s), if present. Modifications to the existing irrigation &/or landscape lighting system will be provided on a time & material basis based on \$75 per man per hour plus material cost(s). Modifications to invisible fence line(s) to be provided by the installation contractor.
11. The work outlined above does not include construction permit(s), inspections, submittal, &/or review by local agencies. If construction permits &/or inspections are required, the required fee(s) will be invoiced at cost separate from the costs(s) outlined above.
12. The owner is responsible for obtaining approval from the Town of McCordsville, as necessary, for all landscape improvements prior to start of landscape construction.
13. Landmark DBM, Inc. is a licensed & insured landscape contractor incorporated in 1997.

The above specified work, pricing, & notes/conditions are satisfactory & are accepted. This document hereby becomes the legal binding contract between the client listed above & Landmark DBM, Inc. Payments will be made as outlined above. Please initial all approved services above, sign & date below & send to our office for scheduling of the work. The downpayment will be collected as outlined above. along with the downpayment outlined above for scheduling of the approved work.

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Authorized Signature

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Date of Acceptance

QUOTE SOLITICATION  
WASTEWATER TREATMENT PLANT LANDSCAPING  
IN THE TOWN OF McCORDSVILLE, INDIANA

PB-2021-2

THE TOWN COUNCIL  
McCORDSVILLE, INDIANA

BARRY WOOD  
TOM STRAYER  
GREG BREWER  
LARRY LONGMAN  
BRANDON WILLIAMS

CLERK-TREASURER

STACI STARCHER

TOWN MANAGER

TONYA GALBRAITH, ICMA-CM

ASSISTANT TOWN MANAGER – PLANNING & DEVELOPMENT

RYAN CRUM, AICP, CPM

PUBLIC WORKS COMMISSIONER

RON CRIDER

## SPECIFICATIONS

The Town is seeking a purchase and installation of tree plantings for the purpose of screening around the Town's future wastewater treatment plant. The project area is noted on Exhibit A. This area currently features some tree plantings, and the goal of this project is to supplement the existing plantings. The Town is seeking up to 50 tree plantings. All species shall as described below:

- 46 trees, min. 6' tall from species listed below (species as evenly distributed as possible, and must include at least 3 of the species below)
  - Black Hills Spruce
  - Scotch Pine
  - Eastern Red Cedar
  - Eastern White Pine
  - Northern White Cedar
- 3 trees, min. 2.5" caliper from species listed below (min of two of these species)
  - Red maple
  - Paper Bark Birch
  - Tulip Tree
  - Sugar Maple
  - Sourwood
- 1 tree, min. 2" caliper from species below
  - Autumn Brilliance Serviceberry (or similar)

The plantings are to be installed on the mounding as identified on Exhibit A. Prior to installation the Town will field-mark the planting locations for the successful bidder.

The Town has a maximum budget of \$20,000 for this project, this includes the trees, a gator bag for each tree, and installation of the tree. Please provide a quote for the trees listed above or the maximum quantity of trees within the \$20,000 budget. You may suggest alternative species, but the species noted above are preferred.

Ideally, the Town would seek installation this fall. If you cannot provide installation this fall, please still submit a quote for installation in Spring of 2022.

Do not include tax on the quote. Quotes must be submitted no later than 4pm, October 8, 2021.

Please send quotes to [rcrum@mccordsville.org](mailto:rcrum@mccordsville.org). Please email [rcrum@mccordsville.org](mailto:rcrum@mccordsville.org) with any questions. No calls please.



Exhibit A

