**Architectural Review Committee**

**Meeting Minutes**

**July 17, 2018**

**Call to Order and Roll Call**

**MEMBERS PRESENT:** Mike Cousins, Shirley Jacobi, and Barry Wood. Chad Gooding and Tom Strayer, who were not present at roll call.

**OTHERS PRESENT:** Town Manager Tonya Galbraith, Director of Planning Ryan Crum and Planning Administrative Assistant Michelle Strader.

**Approval of Minutes**

**Motion by Ms. Jacobi to approve the minutes from the June 19, 2018 meeting as presented. Second by Mr. Wood. Motion carried 3/0.**

**Old Business – None**

Mr. Strayer joined the meeting at this time.

**New Business**

Fischer Homes – Addition of the Avery Model to Villages at Brookside and Woodhaven

Sean Sullivan, representative of Fischer Homes, stated the Avery is part of our Designer Collection so it will only be within the Designer sections of Villages at Brookside and Woodhaven. The Avery was brought into the Designer Collection because it is a five level plan, which we have found a lot of success with in our Masterpiece Collection. We have four elevations that are up for your approval ; Cambridge Cottage with brick, Modern Farmhouse with brick, Western Craftsman with brick, and Coastal Cottage with brick.

Ms. Galbraith asked what you mean when it says available with low or high brick sides. Mr. Sullivan stated for the sides of the home we have options for brick wrap so it can either be low brick, which is a wainscot or high, which is the full first floor brick wrap.

Mr. Crum reviewed the Staff Report.

Mr. Gooding joined the meeting at this time.

Anti-monotony Review

Combinations reviewed:

Avery Coastal Cottage vs. Quinn Coastal Classic

**Avery Coastal Cottage vs. Blair Coastal Classic**

Avery Western Craftsman vs. Blair Western Craftsman

**Motion by Mr. Wood to approve the elevation of the Avery Model for Villages at Brookside and Woodhaven subdivisions with a roof pitch less than 8:12 , if the house warrants a change, in Villages at Brookside, and directing the petitioner to revise masonry calculations and staff to verify that they meet the Woodhaven brick requirements. Also, noting that the Avery Coastal Cottage and Blair Coastal Classic are considered similar elevations and anti-monotony regulations are applied. Second by Mr. Gooding. Motion carried 5/0.**

**Adjournment**

**There being no further business, meeting was adjourned.**