THE TOWN OF McCORDSVILLE

Town Council Meeting Minutes

Next Stop McCordsville

November 14, 2017

Town Hall 7:00 p.m.

Roll Call & Pledge of Allegiance

- Council Members: Larry Longman, Barry Wood, Bryan Burney, Branden Williams
- Employees: Tonya Galbraith, Harold Rodgers, Ron Crider, Mark Witsman, Ryan Crum
- Clerk-Treasurer Cathy Gardner
- Town Attorney Gregg Morelock

Approval of Minutes

- **Motion by Dr. Burney to approve. 2nd by Mr. Wood. Passes 4-0.**

Clerk Treasurer's Report

- Posted on-line.

Public Safety Report

- Posted on-line.
- Commendations Presentation
    - On October 14, 2017, Officers Aaron Watts, Mike Garner and Ryan Bowersox responded to a potential drowning in a retention pond in the Bay Creek sub-division. Officer Watts entered the water pull the teenager to safety. Officers Garner and Bowersox provided the equipment and support necessary to accomplish what was described as a "very difficult situation."
    - Chief Rodgers awarded Officer Watts with the Life Saving Commendation from the American Police Hall of Fame and Officer Garner and Officer Bowersox were awarded General Commendations from the American Police Hall of Fame.
- Police Vehicle Purchase: The department will be replacing the 2011s with 2018 models. The new vehicles will be SUVs.

Recognition of Tonya Galbraith – Town Manager

Ms. Galbraith was recently awarded both the Russell G. Lloyd Distinguished Award at the 2017 annual conference of AIM and was the recipient of the 2017 Nolan "Skip" Kuker Award, which was awarded this year for the first time.

Recess of Council Meeting

Motion by Dr. Burney for a recess for 10 minutes. 2nd by Mr. Williams. Passes 4-0.

Reception

The Council Recess provided an opportunity to hold a reception for Officers Watts, Garner and Bowersox and Ms. Galbraith.

Re-convene Council Meeting

President Longman called the meeting to back to order.

McCordsville RDC Economic Development Plan Annual Update – Shelley Haney

Ms. Haney explained the updates made by the RDC to the plan. There are not a lot of content changes. The major change relates to its visual appearance. The RDC will be rolling out its new website in the next few weeks. Mr. Longman commented that he is very proud of the work the RDC did on the plan. He added that it will be a great marketing piece.

Motion by Dr. Burney to accept the revised Economic Development Plan as presented by Shelley. 2nd by Mr. Wood. Passes 4-0.

Salary and Insurance Discussion

The Council announced that a raise will be given for 2018 of which half of the proposed amount will be deposited into the new High Deductible Health Plan the Town will have beginning in 2018.

Motion by Mr. Wood that we approve the insurance high deductible plan, Buy Down Option 5, for the insurance next year. 2nd by Dr. Burney. Passes 4-0.

Digital Conversion – Ryan Crum

Mr. Crum explained that the Planning and Building Department wants to take all procedures and processes and make them digital. To do this, permit management software will have to be purchased. His department looked at six companies and chose two. A second round of vetting will occur along with pricing. A proposal will be brought to the Council in December.

Old Business

- CGS Addendum: the Council wants to roll out the plan after the end of the current trash services contract which is December 31, 2018.
    - **Motion by Mr. Wood to delay any implementation or change in our trash collection service. 2nd by Mr. Williams. Passes 4-0.**
- IT Disaster Recovery: Cyberian Technologies submitted a $2,500 proposal to do an assessment of what is needed for a secure disaster recovery plan.
    - **Motion by Dr. Burney to approve a "not to exceed" $2,500 for a security assessment by Cyberian Technologies for the town computer system. 2nd by Mr. Williams. Passes 4-0.**
- CR 600W Study: A & F Engineering submitted a proposal to look at four options for traffic improvement with the goal being that A & F would eliminate one of the four. The proposal has multiple phases for a total cost of $76,000. A & F will use the existing 2015 traffic counts.
    - **Motion by Mr. Wood to approve A & F to conduct the Phase 1 traffic study with a "not to exceed" total of $15,485. 2nd by Dr. Burney. Passes 4-0.**
        - The Phase 1 cost will be paid from the Rainy Day Fund.

New Business

None.

Other Committee Reports

- Redevelopment Commission: The economic development report was completed. Mr. Tim Jensen, of Veridus, led the first session for the visioning on the corridor with the goal of helping to understand what is possible there. This was the first of four sessions. Egov Strategies rolled out the new Next Stop McCordsville website which will be linked to the McCordsville.org website. Park impact fees were discussed.
- Plan Commission: Stone Grove was discussed. A discussion was held with existing homeowners across from the Stone Grove subdivision.
- Architectural Review Committee: Approve three home elevations.
- Parks Board:
    - Ms. Ann Kloc was unanimously recommended to be appointed to the Parks Board by the Parks Board.
        - **Motion by Dr. Burney to appoint Ann Kloc to the Parks Board. 2nd by Mr. Williams. Passes 4-0.**
    - Park Impact Fees
        - The Town wants to set up an impact fee that would be tied to new homes built. The Town needs to define what it wants the parks to be, define the deficiencies that the Town has, and come up with a cost to fix those deficiencies.
        - **Motion by Mr. Williams to approve the contract from Lehman and Lehman to start the park impact study for $24,500. 2nd by Mr. Wood. Passes 4-0.**
            - The study cost will be split between the Park and RDC budgets.
- Hancock County Solid Waste District: Did not meet. April 21, 2018 a solid waste recycling event will be held at Covance in Greenfield.
- Public Safety Committee: Salaries were discussed. The Town police department is the only Hancock County department that offers civilian PERF. The Committee wants to look into the Police and Fire PERF in 2018.
- Public Works Committee: Discussed the CGS trash contract. The public works garage bid opening is December 5th. An additional six projects will have bid openings at that same meeting. INDOT will be repairing the southwest corner of Broadway and CR 600W. No response has been received regarding the stoplight timing issues there.

Town Manager's Report

- Ms. Galbraith is working on end of year details.
- The annual Christmas Tree Lighting will be held December 6th beginning at 5:00 p.m.

Public Works Commissioner's Report

- CR 600W was restriped however the arrows need to be done along with stop bars after the weather warms.

Planning & Building Director's Report

None.

Public Comments

- Resident John Meyer spoke to the Council regarding deer problems in Cardinal Woods. He is asking for consideration for approval for a deer reduction plan which is currently in violation of a Town ordinance. It would be held only on property in which the owner will cooperate. Shooter use bow and arrow. He was advised by the Council to talk with the Cardinal Woods homeowners association.

Voucher Approval

- **Motion by Dr. Burney that we approve the invoices. 2nd by Mr. Wood. Passes 4-0.**

Adjourn

- **Motion by Mr. Wood to adjourn. 2nd by Dr. Burney. The meeting adjourned at 9:48 p.m.**

Minutes Approval

These minutes approved this _____ day of _____, 2017.

_____
Larry J. Longman, Council President

Attest: _____
Catherine C. Gardner, Clerk-Treasurer