

**MCCORDSVILLE TOWN COUNCIL  
ORDINANCE NO. 031125A**

**AN AMENDED ORDINANCE SETTING THE TOWN OF MCCORDSVILLE,  
INDIANA'S FEE SCHEDULE AND AMENDING THE MCCORDSVILLE, INDIANA  
CODE OF ORDINANCES**

WHEREAS, the Town of McCordsville (the "Town") is a municipality organized and existing under the provisions of Ind. Code 36-5-1;

WHEREAS, the Council President (the "Executive") is the Executive of the Town;

WHEREAS, the McCordsville Town Council (the "Council") is the fiscal body of the Town;

WHEREAS, the Town of McCordsville ("Town") maintains fees for various items charged by the Town of McCordsville; and

WHEREAS, the Town has reviewed the existing fee schedules and determined that several amendments are needed; and

WHEREAS, the Council deems it appropriate at this time to revise and amend the fee schedule to be in effect beginning May 20, 2025 for all fees other than building permit fees on new development, which will be in effect June 20, 2025; and

WHEREAS, Exhibit A, attached hereto and incorporated herein, represents the 2025 Town of McCordsville Fee Schedule.

NOW, THEREFORE, be it ordained by the Town Council of the Town of McCordsville, Indiana:

Section 1: The 2025 Town of McCordsville Fee Schedule, attached hereto as Exhibit A and incorporated herein, is hereby adopted.

Section 2: Any existing Ordinances, or portions thereof, conflicting with the fees identified in Exhibit A are hereby repealed.

Section 3: Any fees not specifically identified in Exhibit A, including but not limited to any trash collection, stormwater, sewer, and/or impact fees, shall remain in effect.

Section 4: The Town Manager and/or any director of a department shall have the authority to waive a fee should the application be filed by a governmental agency.

Section 5: The attached 2025 Town of McCordsville Fee Schedule may be amended throughout the year, as determined to be appropriate by the Town, to reflect any changes in the fees referenced therein or to include additional fees currently not listed in the fee schedule.

Section 6: This Ordinance shall be in full force and effect beginning May 20, 2025.

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ADOPTED BY THE COUNCIL OF THE TOWN OF MCCORDSVILLE, INDIANA this  
8th day of April, 2025.

**MCCORDSVILLE TOWN COUNCIL**

FOR:

AGAINST:

_____	Greg Brewer	_____
_____	Scott Jones	_____
_____	Dr. Bryan Burney	_____
_____	Dr. John Price	_____
_____	Chad Gooding	_____

ATTEST:

\_\_\_\_\_  
Stephanie Crider, Clerk-Treasurer

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## Exhibit A

### McCordsville Clerk-Treasurer

Hard copy 8.5"x11" and 8.5"x14" (B&W) \$0.10/sheet per side	\$0.10/sheet per side	Hard copy 8.5"x11" and 8.5"x14" (B&W) \$0.10/sheet per side
Hard copy 11"x17" (B&W) \$0.20/sheet per side	\$0.20/sheet per side	Hard copy 11"x17" (B&W) \$0.20/sheet per side
Hard copy 8.5"x11" and 8.5"x14" (Color) \$0.25/sheet per side	\$0.25/sheet per side	Hard copy 8.5"x11" and 8.5"x14" (Color) \$0.25/sheet per side
Hard copy 11"x17" (Color) \$0.50/sheet per side	\$0.50/sheet per side	Hard copy 11"x17" (Color) \$0.50/sheet per side
Duplicate Permit	\$25.00	Duplicate Permit
Returned Check Charge \$30.00	\$30.00	Returned Check Charge \$30.00
Unpaid Invoices (30+ days from pick-up) 10% of total invoice	10% of total invoice	Unpaid Invoices (30+ days from pick-up) 10% of total invoice
Certified Copies	\$5	I.C. § 5-14-3-8
Mobile Food Vendors	One-year license: \$25.00	
Special Events Permit	\$150.00	
Peddlers and Itinerant Merchants Permit	10-day: \$50, plus \$10/individual using permit  120 day: \$100, plus \$10/individual using permit	

### McCordsville Police Department

Certified Copies of Case/Incident Reports	\$5.00	I.C. § 5-14-3-8
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Accident Reports	\$8.00	I.C. § 9-26-9-3
Body Camera Video	\$150.00	I.C. § 5-14-3-8; I.C. § 5-14-3-2(k)

### McCordsville Park Department

Town Hall Park Shelter	Residents \$100.00	Non-Residents \$150.00
Town Hall Community Room	Residents \$100.00	Non-Residents \$150.00
HOA Meetings	\$20.00	\$20.00

### McCordsville Planning and Building Department

<b><u>Building &amp; Demolition Permit Fees</u></b>	Amount
Single Family Residence	\$650 + \$.04/sf
Two Family, Row Housing, Apartments, and other Multi-Family Dwellings	\$350.00/ +\$.10/sf / dwelling unit
Addition, Alteration, or Remodel to a Residence	\$250.00 + \$.04/sf
Accessory Buildings, Sheds, Patios, & Decks (the construction is 200 sq/ft (or more) <b><u>and/or</u></b> are attached to a permanent foundation)	\$300.00 (if 4 inspections) \$225.00 (if 3 inspections) \$150.00 (if 2 inspections) \$75.00 (if 1 inspection)
Commercial Structure excluding Multi Family Dwellings	\$.25/sf with a minimum fee of \$700.00

Commercial Structure Alteration, or Remodel	\$350.00 + \$.25/sf
Commercial Structure Addition	\$.25/sf with a minimum fee of \$700.00
Hot tub (Unless a simple plug & play which does not require a permit)	\$75.00
Pool (Residential)	\$250.00
Pool (Commercial)	\$375.00
Demolition Permit (Residential)	\$125.00 for a primary structure; \$75.00 for a secondary structure
Demolition Permit(Commercial)	\$200.00 for a primary structure; \$100.00 for a secondary structure

\* The above include a Certificate of Occupancy and the required inspections from the McCordsville Inspection Procedures

\*\* Fees based on square footage will include the total square footage of the project including: basements, garages, porches, all floors, etc.

<b><u>Sign Permit Fees</u></b>	<b>Amount</b>
Temporary Sign	\$105.00
Permanent Sign	\$105.00 + \$.50/SF > 16 SF + \$75 electrical inspection

<b><u>Improvement Location and Other Permits</u></b>	<b>Amount</b>
Improvement Location Permit General Fees (for all construction, additions, alterations not designed to be occupied, or	\$75.00 per inspection required & per structure

other construction where a permit is deemed necessary)	
Telecommunication Tower (New)	\$705.00
Telecommunication Tower (Collocation/Modification)	\$345.00
Parking Lot (Non Residential)	\$330.00/acre
Temporary Occupancy of a Building or Space	\$100.00
Temporary Structure Residential	\$100.00
Temporary Structure Commercial	\$150.00
Certificate of Occupancy or Completion (normally covered under a BP or ILP, however if either of those are not needed this fee will apply)	\$100.00
Change of (in) Use Permit (from a Prior Occupancy Type or Zoning Classification)	\$150.00
Fence Permit	\$40.00
Erosion Control (Residential) (when construction requires erosion control measures)	\$150
Erosion Control (Commercial) (when construction requires erosion control measures)	\$250
<b><u>Document &amp; Administrative Fees</u></b>	<b>Amount</b>

Comp Plan, Sub Control Ord., & Zoning Ord.	\$6.00/USB Drive
Permit re-submission (for revision), residential	\$50.00
Permit re-submission (for revision), non-residential	\$300 + \$0.04/SF

<b><u>Planning and Zoning Fees</u></b>	<b>Amount</b>
Development Standards Variance	\$220.00 + \$55.00/each additional
Major Primary Plat	\$550.00 + \$20.00/lot
Major Secondary Plat	\$550.00 + \$20.00/lot
Major re-plat	\$550.00 + \$20.00/lot
Minor Primary Plat (1 lot subdivision)	\$220.00
Minor Secondary Plat (1 lot subdivision)	\$220.00
Minor Re-plat	\$220.00
Vacation of plat/lot	\$110.00/lot
Vacation of right-of-way	\$300.00
Time extension of plat	\$220.00
Amendment to Commitments/Covenants	\$220.00
Re-plat to combine lots	\$110.00/lot
Rezone, all standard zoning districts	\$550.00 + \$20.00/acre
Rezone, residential less than 2 acres	\$110.00/lot
Rezone, Planned-Unit Development	\$2,200.00 + \$20.00/acre



Planned-Unit Development Amendment	\$1,100.00
Exception to Non-conforming Use Regulation (BZA)	\$330.00
Exception to Corridor Overlay Regulation (BZA)	\$220.00 + \$110.00/each additional
Exception to Subdivision Control Regulation (PC)	\$440.00 + \$220.00/each additional
Special Exception, Residential	\$165.00
Special Exception, Commercial /Institutional/Park/Home Occ.	\$330.00
Special Exception, Industrial/Cellular Facility	\$440.00
Special Exception Extension	\$220.00
Development Standard Variance Extension	\$165.00
Address Assignment	\$60.00 per address
Tech Review increased	\$1,000.00
Comprehensive Plan Amendment	\$770.00
Non-PUD Zoning Ordinance Amendment	\$550.00
Subdivision Control Ordinance Amendment	\$550.00

<b>Right of Way Permit/Petition Fees</b>	<b>Amount</b>
Right of Way Miscellaneous (when not covered below)	\$50
Right of Way New Home (includes sidewalk, driveway, excavation)	\$175
Right of Way Commercial Sidewalk	\$50
Residential Sidewalk	\$50

Minor Commercial Driveway (< or = to 24' width at throat)	\$50
Major Commercial Driveway (> 24' width at throat)	\$150
Major Commercial Driveway w/ passing blister and/or turn lanes	\$200
Open street cuts	\$150 per cut
Obstruction in ROW (trash receptacle, construction trailer, etc.)	\$50/week
Underground Trenching, Boring, or Excavation	\$100 per action, plus \$0.20 per lineal foot
Pole lines	\$40/pole

**McCordsville Engineering Department (see also adopted Sewer Fee Ordinance)**

Sanitary Sewer Review	\$1.00/linear foot
Force Main Review	\$1.00/linear foot
Lift Station Review	\$1,300.00/lift station
Entrance Review	\$550.00/entrance
Drainage Review (Town Engineer or designee)	\$95.00/hour, contact Town Engineer
Sanitary Sewer Construction Observation	\$4.00/foot
Force Main Construction Observation	\$4.00/foot

Storm Sewer Construction Observation	\$1.75/foot
Entrance Construction Observation	\$400.00/entrance
Lift Station Construction Observation	\$4,500.00/lift station
Sanitary Sewer Lateral Inspection	\$75.00