**MCCORDSVILLE TOWN COUNCIL**

**ORDINANCE NO. 031125A**

**AN AMENDED ORDINANCE SETTING THE TOWN OF MCCORDSVILLE, INDIANA’S FEE SCHEDULE AND AMENDING THE MCCORDSVILLE, INDIANA CODE OF ORDINANCES**

WHEREAS, the Town of McCordsville (the “Town”) is a municipality organized and existing under the provisions of Ind. Code 36-5-1;

WHEREAS, the Council President (the “Executive”) is the Executive of the Town;

WHEREAS, the McCordsville Town Council (the “Council”) is the fiscal body of the Town;

WHEREAS, the Town of McCordsville (“Town”) maintains fees for various items charged by the Town of McCordsville; and

WHEREAS, the Town has reviewed the existing fee schedules and determined that several amendments are needed; and

WHEREAS, the Council deems it appropriate at this time to revise and amend the fee schedule to be in effect beginning March 20, 2025 for all fees other than building permit fees on new development, which will be in effect May 20, 2025; and

WHEREAS, Exhibit A, attached hereto and incorporated herein, represents the 2025 Town of McCordsville Fee Schedule.

NOW, THEREFORE, be it ordained by the Town Council of the Town of McCordsville, Indiana:

Section 1: The 2025 Town of McCordsville Fee Schedule, attached hereto as Exhibit A and incorporated herein, is hereby adopted.

Section 2: Any existing Ordinances, or portions thereof, conflicting with the fees identified in Exhibit A are hereby repealed.

Section 3: Any fees not specifically identified in Exhibit A, including but not limited to any trash collection, stormwater, sewer, and/or impact fees, shall remain in effect.

Section 4: The Town Manager and/or any director of a department shall have the authority to waive a fee should the application be filed by a governmental agency.

Section 5: The attached 2025 Town of McCordsville Fee Schedule may be amended throughout the year, as determined to be appropriate by the Town, to reflect any changes in the fees referenced therein or to include additional fees currently not listed in the fee schedule.

Section 6: This Ordinance shall be in full force and effect beginning March 20, 2025.

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ADOPTED BY THE COUNCIL OF THE TOWN OF MCCORDSVILLE, INDIANA this \_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 2025.

**MCCORDSVILLE TOWN COUNCIL**

FOR: AGAINST:

Greg Brewer

Scott Jones

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dr. Bryan Burney \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dr. John Price \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Chad Gooding

ATTEST:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Stephanie Crider, Clerk-Treasurer

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**Exhibit A**

**McCordsville Clerk-Treasurer**

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| Hard copy 8.5”x11” and 8.5”x14” (B&W) $0.10/sheet per side | $0.10/sheet per side | Hard copy 8.5”x11” and 8.5”x14” (B&W) $0.10/sheet per side |
| Hard copy 11”x17” (B&W) $0.20/sheet per side | $0.20/sheet per side | Hard copy 11”x17” (B&W) $0.20/sheet per side |
| Hard copy 8.5”x11” and 8.5”x14” (Color) $0.25/sheet per side | $0.25/sheet per side | Hard copy 8.5”x11” and 8.5”x14” (Color) $0.25/sheet per side |
| Hard copy 11”x17” (Color) $0.50/sheet per side | $0.50/sheet per side | Hard copy 11”x17” (Color) $0.50/sheet per side |
| Duplicate Permit | $25.00 | Duplicate Permit |
| Returned Check Charge $30.00 | $30.00 | Returned Check Charge $30.00 |
| Unpaid Invoices (30+ days from pick-up) 10% of total invoice | 10% of total invoice | Unpaid Invoices (30+ days from pick-up) 10% of total invoice |
| Certified Copies | $5 | I.C. § 5-14-3-8 |
| Mobile Food Vendors | One-year license: $25.00 |  |
| Special Events Permit | $150.00 |  |
| Peddlers and Itinerant Merchants Permit | 10-day: $50, plus $10/individual using permit  120 day: $100, plus $10/individual using permit |  |

**McCordsville Police Department**

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| Certified Copies of Case/Incident Reports | $5.00 | I.C. § 5-14-3-8 |
| Accident Reports | $8.00 | I.C. § 9-26-9-3 |
| Body Camera Video | $150.00 | I.C. § 5-14-3-8;  I.C. § 5-14-3-2(k) |

**McCordsville Park Department**

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| Town Hall Park Shelter | Residents  $100.00 | Non-Residents  $150.00 |
| Town Hall Community Room | Residents  $100.00 | Non-Residents  $150.00 |
| HOA Meetings | $20.00 | $20.00 |

**McCordsville Planning and Building Department**

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| **Building & Demolition Permit Fees** | Amount |
| Single Family Residence | $650 + $.04/sf |
| Two Family, Row Housing, Apartments, and other Multi-Family Dwellings | $350.00/ +$.10/sf / dwelling unit |
| Addition, Alteration, or Remodel to a Residence | $250.00 + $.04/sf |
| Accessory Buildings, Sheds, Patios, & Decks  (the construction is 200 sq/ft (or more) **and/or** are attached to a permanent foundation) | $300.00 (if 4 inspections)  $225.00 (if 3 inspections)  $150.00 (if 2 inspections)  $75.00 (if 1 inspection) |
| Commercial Structure excluding Multi Family Dwellings | $.25/sf with a minimum fee of $700.00 |
| Commercial Structure Alteration, or Remodel | $350.00 + $.25/sf |
| Commercial Structure Addition | $.25/sf with a minimum fee of $700.00 |
| Hot tub (Unless a simple plug & play which does not require a permit) | $75.00 |
| Pool (Residential) | $250.00 |
| Pool (Commercial) | $375.00 |
| Demolition Permit (Residential) | $125.00 for a primary structure;  $75.00 for a secondary structure |
| Demolition Permit(Commercial) | $200.00 for a primary structure;  $100.00 for a secondary structure |

\* The above include a Certificate of Occupancy and the required inspections from the McCordsville Inspection Procedures

\*\* Fees based on square footage will include the total square footage of the project including: basements, garages, porches, all floors, etc.

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| **Sign Permit Fees** | **Amount** |
| Temporary Sign | $105.00 |
| Permanent Sign | $105.00 + $.50/SF > 16 SF +  $75 electrical inspection |

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| **Improvement Location and Other Permits** | **Amount** |
| Improvement Location Permit General Fees (for all construction, additions, alterations not designed to be occupied, or other construction where a permit is deemed necessary) | $75.00 per inspection required & per structure |
| Telecommunication Tower (New) | $705.00 |
| Telecommunication Tower (Collocation/Modification) | $345.00 |
| Parking Lot (Non Residential) | $330.00/acre |
| Temporary Occupancy of a Building or Space | $100.00 |
| Temporary Structure Residential | $100.00 |
| Temporary Structure Commercial | $150.00 |
| Certificate of Occupancy or Completion (normally covered under a BP or ILP, however if either of those are not needed this fee will apply) | $100.00 |
| Change of (in) Use Permit  (from a Prior Occupancy Type or Zoning Classification) | $150.00 |
| Fence Permit | $40.00 |
| Erosion Control (Residential)  (when construction requires erosion control measures) | $150 |
| Erosion Control (Commercial) (when construction requires erosion control measures) | $250 |

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| **Document & Administrative Fees** | **Amount** |
| Comp Plan, Sub Control Ord., & Zoning Ord. | $6.00/USB Drive |
| Permit re-submission (for revision), residential | $50.00 |
| Permit re-submission (for revision), non-residential | $300 + $0.04/SF |

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| **Planning and Zoning Fees** | **Amount** |
| Development Standards Variance | $220.00 + $55.00/each additional |
| Major Primary Plat | $550.00 + $20.00/lot |
| Major Secondary Plat | $550.00 + $20.00/lot |
| Major re-plat | $550.00 + $20.00/lot |
| Minor Primary Plat (1 lot subdivision) | $220.00 |
| Minor Secondary Plat (1 lot subdivision) | $220.00 |
| Minor Re-plat | $220.00 |
| Vacation of plat/lot | $110.00/lot |
| Vacation of right-of-way | $300.00 |
| Time extension of plat | $220.00 |
| Amendment to Commitments/Covenants | $220.00 |
| Re-plat to combine lots | $110.00/lot |
| Rezone, all standard zoning districts | $550.00 + $20.00/acre |
| Rezone, residential less than 2 acres | $110.00/lot |
| Rezone, Planned-Unit Development | $2,200.00 + $20.00/acre |
| Planned-Unit Development Amendment | $1,100.00 |
| Exception to Non-conforming Use Regulation (BZA) | $330.00 |
| Exception to Corridor Overlay Regulation (BZA) | $220.00 + $110.00/each additional |
| Exception to Subdivision Control Regulation (PC) | $440.00 + $220.00/each additional |
| Special Exception, Residential | $165.00 |
| Special Exception, Commercial /Institutional/Park/Home Occ. | $330.00 |
| Special Exception, Industrial/Cellular Facility | $440.00 |
| Special Exception Extension | $220.00 |
| Development Standard Variance Extension | $165.00 |
| Address Assignment | $60.00 per address |
| Tech Review increased | $1,000.00 |
| Comprehensive Plan Amendment | $770.00 |
| Non-PUD Zoning Ordinance Amendment | $550.00 |
| Subdivision Control Ordinance Amendment | $550.00 |

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| **Right of Way Permit/Petition Fees** | **Amount** |
| Right of Way Miscellaneous (when not covered below) | $50 |
| Right of Way New Home (includes sidewalk, driveway, excavation) | $175 |
| Right of Way Commercial Sidewalk | $50 |
| Residential Sidewalk | $50 |
| Minor Commercial Driveway (< or = to 24' width at throat) | $50 |
| Major Commercial Driveway (> 24’ width at throat) | $150 |
| Major Commercial Driveway w/ passing blister and/or turn lanes | $200 |
| Open street cuts | $150 per cut |
| Obstruction in ROW (trash receptacle, construction trailer, etc.) | $50/week |
| Underground Trenching, Boring, or Excavation | $100 per action, plus $0.20 per lineal foot |
| Pole lines | $40/pole |

**McCordsville Engineering Department (see also adopted Sewer Fee Ordinance)**

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| Sanitary Sewer Review | $1.00/linear foot |
| Force Main Review | $1.00/linear foot |
| Lift Station Review | $1,300.00/lift station |
| Entrance Review | $550.00/entrance |
| Drainage Review (Town Engineer or designee) | $95.00/hour, contact Town Engineer |
| Sanitary Sewer Construction Observation | $4.00/foot |
| Force Main Construction Observation | $4.00/foot |
| Storm Sewer Construction Observation | $1.75/foot |
| Entrance Construction Observation | $400.00/entrance |
| Lift Station Construction Observation | $4,500.00/lift station |
| Sanitary Sewer Lateral Inspection | $75.00 |