**Public Works Committee Meeting Minutes**

**Monday May 6th, 2024**

**4:31 PM**

**Present**: Scott Jones, Mark Witsman, Tim Gropp, Ron Crider

**Absent**: Patrick Bragg

**Also Present:** Ryan Crum, Nick Brown, Steve Gipson

**Approval of Minutes**

Mr. Witsman made a motion to approve the April minutes, Mr. Crider seconded. The board voted 4/0.

**Project Updates**

*Engineer Report*

Mr. Witsman presented his engineering project report.

*Public Works department report.*

The dealership is doing their pre-delivery inspection on the dump truck and prepping for mowing season.  
**Old Business***None.*

**New Business***Stop sign request- Bay Creek East Keel Point & Turnbuckle Place*

Mr. Witsman presented that there is a need for a stop sign at that location.

**Mr. Gropp made a motion to recommend a stop sign at the proposed location and to draft up an ordinance for town council approval, Mr. Crider seconded, the board voted 4/0.**

*Quotes for 60 inch mower- DPW*Mr. Crider presented the quotes on the proposed mower.

**Mr. Gropp made a motion to approve the quote from Harrison Street Power Equipment, Mr. Crider seconded the board voted 4/0.**

*Railroad Street Lift Station - panel replacement*

**Mr. Crider made a recommendation to approve the pump repair on Railroad Street, Mr. Witsman seconded, the board voted 4/0.**

*800 North Phase 1 Drainage proposal*Mr. Witsman presented the drainage improvement plan for 800 N, the first phase.

**Mr. Gropp made a motion to recommend the Crossroads contract to the Town Council contingent on modifying the miscellaneous fee, Mr. Crider seconded the board voted 4/0.**

*Stormwater Management Ordinance and Technical Manual*Mr. Witsman shared the updates to the manual. No action was required on this agenda item.

*First Group Engineering proposal - LIDAR Pavement PASER rating***Mr. Gropp made a motion to approve the first group engineering proposal, Mr. Crider seconded, the board voted 4/0.**

*Septic Study initial report*  
No action was required on this agenda item. Mr. Witsman provided and update and explanation of the report.

Pay Applications and Invoices (total is $230,149.18)

* 1. A&F Invoice #18366 - 600W & Broadway $28,666.50
  2. A&F invoice #18388 - 600W & Broadway $25,499.50
  3. CCMG - Midwest Paving retainage release $113,469.46
  4. Stansbury Forcemain - Daystar invoice $62,513.72

**Mr. Gropp motioned to approve the pay applications and invoices totaling $230,149.18, Mr. Crider seconded, the board voted 4/0.**

**No public comment.**

Mr. Witsman motioned to adjourn the meeting, Mr. Gropp seconded, the board voted 4/0.

**Minutes Approval**

**These April 2nd, 2024, Public Works Meeting minutes approved this 6th day of May 2024.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Scott Jones, Public Works Committee President

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Allyson Hamlin, Recording Secretary