**Public Works Committee Meeting Minutes**

**Tuesday December 7, 2021**

**Call to Order**-Tom Strayer, chair

**Present**: Tonya Galbraith, Tom Strayer, Ron Crider, Mark Witsman

**Absent:** Patrick Bragg

**Also Present**: Ryan Crum

**Approval of Minutes-November 2, 2021**

Motion was made by Ms. Galbraith to approve November 2, 2021 meeting minutes as presented. Second was made by Mr. Witsman and passed 4/0.

**Bid Opening** (Town Wide Crack Seal and Patching)-Mark Witsman

Four patch bids were presented:

* Ace $128,500
* Baumgardner $110,950
* Calumet $112,140
* Midwest $99,180

Two Crack Seal Bids were presented:

* Pavement Solutions $37,722.75
* Denler $48,560

The bids require no action tonight. Mr. Witsman will tabulate and present to Town Council.

**Update on 2022 CCMG Projects**-Mark Witsman/Ryan Crum

Mr. Witsman gave a brief update that he and Mr. Crum are continuing to work on this grant submittal. It will be finalized in January and bid will be in April.

**Whitaker Contract**

This contract with Whitaker Engineering Corporation is an on-call contract for assistance if needed. The hourly rate is attached. Mr. Morelock will review the contract then it will be presented to Town Council. Mr. Witsman made a recommendation to enter the contract with Whitaker Engineering Corporation for on call work. Second was made by Mr. Crider and passed 4/0

**Thank you from Ferris State University**

Mr. Crider presented a Thank You letter from Ferris State University for the donation of the Cummins Onan GenSet 125 KW Generator Model DGEA 338-0689. Mr. Crider will also present to Town Council.

**Pay Applications and Invoices**

* **Walker IT**-Ron Crider

Mr. Witsman made a recommendation to authorize Walker IT to install WWTP cameras and door locks for estimate #1137 payment of $9994.61. Second was made by Mr. Crider and passed4/0

* **Walsh Construction**

Mr. Witsman made a motion to pay $188,485.95 for Invoice #220075-17 to Walsh Construction. Second was made by Ms. Galbraith and passed 4/0

* **Green Touch Services** (WWTP Landscaping)-Mark Witsman

Mr. Witsman made a motion to pay $18,685.00 for Invoice #128456 to Green Touch Services, Inc. Second was made by Mr. Crider and passed 4/0

* **Crossroads SR 67 Median Inspection**

Mr. Witsman made a motion was made to pay $10,552.16 for Invoice #211547 to CrossRoad Engineers P.C. Second was made by Ms. Galbraith and passed 4/0

**Engineers Report**

Mr. Witsman reviewed and responded to questions on items listed on the Engineers Report which is attached to these minutes.

**Old Business**

Mr. Strayer discussed the issues with the Town Hall Recycling Bins being full and the gates closed. There are options but would raise the cost. Ms. Galbraith stated that these are issues that can be addressed when the contract comes up for renewal.

**New Business-2022 Meeting Schedule**

Ms. Galbraith made a motion to approve the 2022 Public Works meeting schedule with the correction of November 1, 2022 instead of November 8, 2022. Second was made by Mr. Crider and passed 4/0.

Mr. Strayer thanked Ms. Galbraith and everyone that helped to make the Holiday Party a success.

**Public Comments**

None

**Next Meeting-**January 4, 2022

**Adjourn**

Ms. Galbraith made a motion to adjourn. Second was made by Mr. Witsman and passed 4/0