

# Technical Advisory Committee

## Meeting Minutes

May 6, 2021

### Call to Order

**MEMBERS PRESENT:** Planning Director Ryan Crum, Town Engineer Mark Witsman, Public Works Commissioner Ron Crider, Plant Operator Steve Gipson, and Police Chief Paul Casey

Members absent: Mike Cousins, Mark Elder, Dave Sutherlin

Mr. Crum noted that Mr. Cousins would be replaced by Jack Spaulding starting with the June meeting.

**OTHERS PRESENT:** Richard Henderson; Jennifer Pack, Planning & Building Dept. Administrative Assistant

### Approval of Minutes

Motion made by Mark Witsman to approve the minutes from the April 1, 2021 meeting as presented. Second by Ron Crider. Motion passed.

### Project Reviews

#### *Vintner's Park, Section 1 Development Plan and Secondary Plat*

Mr. Witsman noted that he had sent his comments to Mr. Henderson and noted the following points from the memo:

- He asked that Mr. Henderson provide minutes from the Drainage Board meeting showing approval of the legal drain easement reduction. Mr. Henderson said that it's not gone before the Board yet, but will be on next month's agenda.
- The dry detention pond off of 900 N
  - 1) need to show a tree clearing to include 10' off of the pavement
  - 2) Mr. Witsman has some concerns about sight lines and maintenance access vs. preserving trees.
  - 3) a barrier of some form is required
- The pedestrian crossing is not shown on the plans. Mr. Henderson noted that it has not been included but the plan is to have a boardwalk style crossing. Photos were shown to the committee.
- The intersection at Cooper's Land needs to be shown as a local collector
- Extend tapers to 150' – Richard notes that he has not gotten ROW acquisition yet, still trying to make connection
- Shift the subsurface drains to rear of lots and/or the common area to have them completely off the lots

Mr. Henderson noted that the streetlights noted on the plans will not be used. They are updating the plans.

Mr. Witsman reported that a resident on 900 N has asked about sanitary sewer service. He and Mr. Henderson discussed the logistics of granting her request.

Mr. Witsman requested that Premier work with Citizens to shift the water lines to the North side of Ambassador. When Mr. Henderson noted that there would not be the required separation from the sanitary line, Mr. Witsman withdrew the request.

After a discussion about the placement of trees and the depth of easements, the decision was made to move the sidewalk 10' from the road. Trees will be placed 6' off the curb and 4' off the sidewalk.

Mr. Gipson asked for clarification on which basin the development would drain to and was told Bay Creek.

Mr. Crider asked if the lots would have shared drives and was told they would have individual drives, but they are very close together.

Chief Casey asked if the trees at full growth would interfere with fire trucks or other large vehicles. Mr. Henderson said the trees would not interfere with traffic.

Mr. Henderson, Chief Casey, and Mr. Crum had a short discussion on the length of driveways and if there are restrictions on cars parked in driveways.

## **Announcements**

Next meeting June 3, 2021 if needed.

## **Adjournment**

There being no further business, meeting was adjourned.