

Public Works Committee Meeting Minutes

Tuesday December 1, 2020

Meeting held via ZOOM due to COVID-19

Call to Order: Tom Strayer, chair

Present: Ron Crider, Tom Strayer, Tonya Galbraith, Mark Witsman, Patrick Bragg

Absent: none

Others present: Ryan Crum, Stephanie Crider, Fire Chief Abel, Greg Brewer

Approval of Minutes-November 2, 2020 meeting minutes

Motion was made by Mr. Witsman to approve November 2, 2020 meeting minutes as presented. Second was made by Ms. Galbraith. Passed 4/0. Mr. Bragg abstained due to absence at the November meeting.

Quotes for sidewalk repair in Bay Creek and concrete replacements at Fire Department-Ron Crider

Mr. Crider and Nick Brown met with J.S Concrete, Mattingly Concrete and Ground Tech to get quotes for repairs at the Fire Department, one panel on Broadway and 6 panels on Captain's Circle in Bay Creek. Weather permitting the work can be done in December. Mr. Crider made a motion to make a recommendation to Town Council for Ground Tech to do concrete repairs for \$10,430.00. Second was made by Ms. Galbraith and passed 5/0

CR500 N Amendment

Due to project reductions with Crossroads Engineers on CR500 N a contract amendment was made with a reduction in price from \$324,071 to \$187,381. Mr. Witsman made a motion to recommend to Town Council for the contract reduction with Crossroads Engineering to \$187,381. Second was made by Mr. Crider and passed 5/0

Pay Applications and Invoices

- **Walsh Construction**

Mr. Witsman made a motion to pay Walsh Construction \$286,200.00 for Invoice #220075-5. Second was made by Mr. Crider and passed 5/0

- **Whitaker Engineering**

Mr. Witsman made a motion to pay Whitaker Engineering \$22,466.50 for Invoice #20/11-1. Second was made by Ms. Galbraith. Passed 5/0

- **Crossroads Engineering**

Mr. Witsman made a motion to pay Crossroads Engineering \$6500.00 for Invoice #201068, \$7000.00 for Invoice #201503 and \$5075.00 for Invoice #201608 (Total payment \$18,575.00) Second was made by Mr. Crider and passed 5/0

Engineer's Report

Mr. Witsman reviewed and responded to questions on items listed in the Engineer's Report attached to these minutes. Ms. Galbraith added that the CSX Crossing study and meetings with Mr. Crum, Mr. Witsman, Gary Pool and Randy Sorrell have been very productive with shared information and positive input. Ms. Galbraith would like to see more meetings in the future and include commissioners and a couple of RDC members.

Old Business

Mr. Crider added a new employee in the Public Works Department at the end of November. He also added that the new salt spreader and truck were ready.

Ms. Galbraith updated that the new recycling hours for the recycle bins behind Town Hall are to begin December 6, 2020. The signs are up, and the information will be posted in the Friday Blast, Town website and other social media areas.

New Business

- **2021 Meeting Schedule**

Motion was made by Ms. Galbraith to accept the 2021 meeting schedule. Second was made by Mr. Witsman and passed 5/0

- **New Recycling Schedule**

Ms. Galbraith received the new curbside recycling schedule from CGS. This is the schedule for residents that have home pickup. It is changing to every home having pickup the same day instead of different sides having pickup every other week. The new schedule will begin on January 13, 2021. This information will also be posted on websites and social media.

On Street Parking-Ryan Crum

An update was given by Mr. Crum about on street parking by fire hydrants and neighborhood entrances. He presented rough cost estimates on curb markings by fire hydrants and possible signage locations at several neighborhood entrances. His response from the Metropolitan Police Board was supportive and will agree to enforce if signs are up and curbs are marked. Signage language needs to be confirmed and Mr. Strayer has questions about liability and would like Attorney Gregg Morelock's input. The committee agreed that an ordinance be made for curb markings at fire hydrants and one for entrance signs. Ms. Galbraith recommended that this project be done in steps, starting with the curbs first.

Public Comments

None

Next Meeting January 5, 2021

Adjourn

Motion to adjourn was made by Ms. Galbraith. Second was made by Mr. Witsman and passed 5/0

