



Town Council Meeting Minutes

July 14, 2020

Town Hall and Zoom– 7:00 p.m.

Roll Call

- Council Members: Barry Wood and Greg Brewer at Town Hall; Tom Strayer, Branden Williams, Larry Longman were on Zoom
- Employees: Paul Casey, Tonya Galbraith, Ron Crider, Mark Witsman, Ryan Crum
- Clerk-Treasurer Staci Starcher
- Town Attorney Gregg Morelock

Approval of Minutes

- Motion by Mr. Brewer to approve the minutes of June 9, 2020. Longman. 5-0.
- Motion by Mr. Brewer to approve the Special Meeting minutes for the Fire Territory of June 23, 2020. Williams. 5-0

Clerk-Treasurer's Report

- Posted online.

March Financial Report

- Posted online.

Police Report

- Police Activity Report is posted online.
- Chief Casey said thank you to Ron Crider and staff for completing the work on the garage door fixed and reprogramming the opener. Thank you to Tonya Galbraith for her work on the Special Event Permit committee.
- Update on the hiring process. We are still in the background phase. The next phase will be the interview process.
- Chief Casey stated with everything going on with COVID and the recent hate mail incident in Woodhaven, the community has still been very supportive of the Police Department and the Department has been very supportive of each other. We have received several positive comments on the actions of the Officers. We continue to receive regular donations of food and snacks; special thank you to Donis Vail for the fresh from the oven, still hot blueberry crumble cake.

Salary Ordinance Amendment

- Mark Walker, Police Commissioner Board, stated the Police Board would like to recommend to the Town Council a one-time Pandemic Bonus to all frontline officers who served faithfully during the pandemic.



- The Board suggests a one week/ 40-hour bonus. The funds have been determined to come from the General Fund appropriated for a Police Officer that is now vacated.
- Mr. Strayer asked about Officer Barnes and if she would receive the bonus. Chief Casey stated yes, she was working during the Pandemic, she would receive the bonus.
- Mr. Wood stated he thought all the Officers should receive equal pay; they are all doing the same job with the same risk.
- The Council decided to give a Pandemic pay bonus of \$1100 to each of the 10 Frontline Officers.
- Motion by Mr. Brewer to read Ordinance 071420 by title only. Strayer. 5-0
- Ordinance 071420 was read by title only by Mr. Morelock.
- Motion by Mr. Brewer to approve Ordinance 071420 on first reading. Williams. 5-0.
- Motion by Mr. Brewer to suspend the rules. Strayer. 5-0
- Ordinance 071420 was read by title only by Mr. Morelock.
- Motion by Mr. Longman to approve Ordinance 071420. Williams. 5-0

Personal Property Transfer Resolution

- Resolution 071420 was read by Mr. Morelock.
- Motion by Mr. Brewer to approve Resolution 071420. Williams. 5-0.

Public Comment- Non-Agenda Item Only

- None

Vernon Township Fire Territory Budget

- Mr. Brewer stated the Fire Territory Executive Board had their first meeting on June 29, 2020.
- Trustee Florence May stated there are no changes to the budget it is as presented in the hearings.
- Motion by Mr. Brewer to approve the 2021 budget for the Vernon Township Fire Territory as presented to the DLGF and recommends it be sent to the Vernon Township Board for approval. Longman. 5-0

Donation of Old School Park

- Mr. Branden Williams stated we have a large deficiency in open space for the Town. This transfer helps the Town create more open spaces and the Town will take over all costs associated with maintaining the park.
- Motion by Mr. Williams to read Resolution 071420A by title only. Brewer. 5-0
- Resolution 071420A was read by title only by Mr. Morelock.
- Motion by Mr. Williams to approve Resolution 071420A on first reading. Brewer. 5-0.

Noise Ordinance Amendment Special Events Permit Update

- Mr. Greg Brewer stated we hope to have a something to present by the August Town Council meeting. We met for a few hours and made a lot of progress.



Riverfront District Written Commitments and Guidelines

- Mr. Ryan Crum stated this allows a business owner to purchase a 3-way alcohol license at much reduced cost.
- The Riverfront District would be approximately 148 acres with the bulk of it being in the Town Center area.
- Mr. Morelock stated the process would be a business owner wishing to apply for an alcohol beverage permit would go in front of the RDC. A recommendation would come from the RDC to the Town Council who would write a letter to the Alcohol Beverage Board.
- The RDC have approved and set the guidelines. There would be 25 3-way licenses available for the district. The permits are non-transferable outside of the Riverfront District.
- If an applicant does not follow the written commitments, the Town Council will have the ability to recommend to the Alcohol Board to revoke or not renew a permit.
- Motion by Mr. Longman to read Ordinance 071420A by title only. Brewer. 5-0
- Ordinance 071420A was read by title only by Mr. Morelock.
- Motion by Mr. Longman to approve Ordinance 071420A on first reading. Brewer. 5-0.
- Motion by Mr. Longman to suspend the rules. Brewer. 5-0
- Ordinance 071420A was read by title only by Mr. Morelock.
- Motion by Mr. Longman to approve Ordinance 071420A. Brewer. 5-0

Meadows at Sagebrook PUD Amendment

- This is a joint petition from the Town and Arbor Homes. There are two tweaks. The first is a clarification on how we measure lot width. There was a typo in the first PUD which stated it was measured at 25 feet in the old PUD, it should be 30 feet.
- The second amendment was originally to have the mail boxes and fire hydrants on the same side of the street. We would then only allow parking on the other side of the street. We could not get collaboration by the USPS and Citizens Water. Parking will be allowed on both sides of the street with restrictions at intersections and arterial roads.
- There was one remonstrance that was not applicable to this amendment. The comment was more applicable to the original rezoning filing but was not offered at that time.
- Ordinance 071420B was read by Mr. Morelock.
- Motion by Mr. Longman to approve Ordinance 071420B on first reading. Brewer. 5-0.
- Motion by Mr. Longman to suspend the rules. Strayer. 5-0
- Ordinance 071420B was read by title only by Mr. Morelock.
- Motion by Mr. Longman to approve Ordinance 071420B. Strayer. 5-0

Tort Claim

- Mr. Morelock stated it was handled by insurance carrier and other lawyers.
- Motion by Mr. Williams to authorize President Barry Wood to sign any necessary documents to execute the tort claim. Brewer. 5-0.



Old Business

- None

New Business

- Brand and Morelock Legal Contract
 - Mr. Morelock stated there was no change to the monthly retainer fee. There was an increase to \$195 in the hourly fee for litigation.
 - Motion by Mr. Longman to approve the contract for legal services with Brand and Morelock. Brewer. 5-0

Other Committee Reports

- Redevelopment Commission: The RDC talked about a tax rate. Emma Adler gave a presentation on the pros and cons of being funded by a tax rate. We decided to not make a change to a tax rate at this time. We authorized payment for the TIF Revenue HRH Bonds. We talked about the Riverfront District guidelines and commitments as we heard earlier tonight. We also talked about the Economic Development Plan and how it emulates to the Next Stop website, deciding to update both.
- Plan Commission: Discussed and approved two developments, Sagebrook Section 1 and Pine Vail Estates.
- Architectural Committee: Looked at 40-50 different home elevations. One developer did a good job at making different elevations unique.
- Parks Board: Did not meet.
- Public Works Committee: Several public comments about a stormwater project. Mr. Crider stated the stormwater project has been completed.
 - Over milling of Wind River Road invoice to be paid which was recommended by Public Works.
 - Motion by Mr. Longman to pay Baumgartner \$7654 Strayer. 5-0. To be paid out of MVH.
 - ADA Ramps- quotes to replace 15 ramps in the West side of Bay Creek. Public Works recommends we enter into a contract with J & S Concrete.
 - Motion made by Mr. Strayer to accept bid by J & S Concrete for 15 ramps at \$19758, subject to them providing a contract acceptable to Mr. Morelock's review. Brewer. 4-1
 - Roll Call Vote
 - Wood- Aye
 - Strayer- Aye
 - Longman- Nay
 - Williams- Aye
 - Brewer- Aye



- Speed Limit on 500 is 55 now and we would like to change it to 45.
 - Motion by Mr. Strayer to read Ordinance 071420C by title only. Brewer. 5-0
 - Ordinance 071420C was read by title only by Mr. Morelock.
 - Motion by Mr. Strayer to approve Ordinance 071420C on first reading. Brewer. 5-0.
 - Motion by Mr. Strayer to suspend the rules. Brewer. 5-0
 - Ordinance 071420C was read by title only by Mr. Morelock.
 - Motion by Mr. Strayer to approve Ordinance 071420C. Longman. 5-0
- Town Hall Security Gates- there are two quotes. One from Peerless Fence for \$18895 and one from K & K Fence for \$18180. RU Electric will need to run power to the gate for \$2500 and Walker IT will set up the gates to run with the key fob system we already have for \$2500. Hours residents would be able to get into the recycling area would be Monday-Friday, 7am to 7pm.
 - Motion by Mr. Strayer to approve K & K Fence for \$18180 for electric gate. Longman. 5-0. To be paid out of the Trash fund.
- Fluid Waste- this is to pump waste out of the ditch, 10 million gallons pumped out
 - Motion by Mr. Strayer to approve Fluid Waste for \$15030 & \$375. Brewer. 5-0.
- Brooks Striping- this is to seal the multi-use path from 1000 south to the pedestrian bridge which will be paid out of \$10000 for trail maintenance.
 - Motion by Mr. Strayer to approve the contract to Brooks Striping for \$6038.90 for seal coat on 600 W walking path and authorize Mr. Wood to sign the contract. Brewer. 5-0.
- Pavement Solutions- Sealing of Gateway Crossing and Deer Crossing on the Community Crossing 75/25 grant.
 - Motion by Mr. Brewer to approve Pavement Solutions Inc for \$47761.50. Strayer. 5-0.

Town Manager's Report

- I haven't seen any of you register for the 5K yet.

Public Works Commissioner's Report

- We just received the approved and certified road mileage for 019. We went up 3 miles to 43.757 miles.
- Salt prices \$95.37 a ton, last year it was \$96.33 a ton.

Planning and Building Director's Report

- We've been working on the Mt. Comfort Corridor study. The plan for this year was to do a Regional Comprehensive Plan with New Palestine, Cumberland, and Hancock County. The County does not wish to participate which sent us back to the drawing board. It will now be a smaller scope called a Corridor Strategy. We will be putting out an RFP next week and will maybe have a Memorandum of Understanding for the Council in August or September, which will serve as a contract.



Public Comments

- None

Voucher Approval

- Motion by Mr. Brewer to approve the vouchers. Williams. 5-0.

Adjournment

- Motion by Mr. Brewer to adjourn. Longman. 5-0. 8:42 pm

Minutes Approval

These minutes approved this _____ day of _____, 2020.

Barry A. Wood, Council President

Attest: _____
Staci A. Starcher, Clerk-Treasurer