**Public Works Committee Meeting Minutes**

**Tuesday September 6, 2022**

**Call to Order**: Tom Strayer

**Present**: Patrick Bragg, Tim Gropp, Tom Strayer, Ron Crider, Mark Witsman

**Absent**: None

**Also Present:** Ryan Crum, Nick Brown, Stephanie Crider, Steve Gipson

**Approval of Minutes**

Mr. Witsman made a motion to approve the August 2022 Public Works Committee meeting minutes as presented. Second was made by Mr. Crider and passed 5/0.

**Public Works Department Report**

* Utility Department

Ms. Crider explained that the Town has ran out of Waste Management large item stickers for residents. They were ordered back in July from Waste Management and have been on back order.

* Project Updates

Engineers Report-Mr. Witsman reviewed and responded to questions on items listed on the Engineers Report which is attached. He gave an update on Aurora Way that pavement was laid and currently being striped.

* Mr. Strayer requested that the trail on the north side of town near Daniel’s Vineyard be cleared and cleaned up as the foliage has overgrown.
* Mr. Gropp gave an update on road patching and the ADA ramps being installed.

**Pay Applications and Invoices**

* Broadway and CR600 W Intersection Improvements-A&F Engineering Invoice #17762
* CR 600 W & CR 600 N Intersection Improvement – Crossroad engineers Invoice #221144

Mr. Witsman made a motion to pay A&F Engineering $6,166.00 for Invoice #17762 and Crossroad Engineers $5,380 for invoice 221144. Second was made by Mr. Gropp and passed 5/0

* Hawkins Chemical Invoice #6265830

Mr. Crider made a motion to recommend to Council to approve the Hawkins Chemical purchase in the amount of $10,611.65. Second was made by Mr. Bragg and passed 5/0

* Barnes Pump, 25HP, American Pump Repair & Service, Inc. Quote in the amount of $19,046.00

Mr. Crider made a motion to recommend to Council to approve the Barnes Pump in the amount of $19,046. Second was made by Mr. Bragg and passed 5/0

* Blue River quote for four (4) 30-yard dumpsters

Mr. Gropp asked for it to be noted that this is part of the Capital Projects Plan and the quote is just shy of what is available in the Capital Projects Plan.

Mr. Crider made a motion to recommend to Council to approve the Blue River quote in the amount of $59,980. Second was made by Mr. Bragg and passed 5/0

* Big Tex Trailer World quote for trailer for the new excavator.

Mr. Witsman made a motion to recommend to Council to approve the purchase at Big Tex Trailer World for the trailer in the amount of $10,061.50 using the Rainy Day Fund. Second was made by Mr. Crider and passed 5/0

**Old Business**

None

**New Business**

* **Discussion of Citizens Water Incident and Communication**

Mr. Strayer recommended to have policies and procedures in place if this should happen again and request to have Citizens notify the Town where repair work may take place so that there would be advanced notice in case this situation should arise again.

* **5G Tower Review Process**

Mr. Gropp stated that the Town has not received any requests for 5G towers. The Council was proactive in putting ordinances in place for when the requests are received. There will need to be procedures and requirements in place regarding design and specification requirements within the Town. Mr. Gropp explained nearby towns approval process regarding their 5G requests and displayed photos of the 5G towers.

Mr. Strayer asked that the Town Hall sign in front of the building be restored. Mr. Gropp stated that there are preliminary plans to have it refinished and new landscaping installed and quotes will be gathered.

**Public Comment:** None.

**Next Meeting**

October 4, 2022

**Adjourn**

Motion to adjourn was made by Mr. Gropp. Second was made by Mr. Witsman and passed 5/0

**Minutes Approval**

**These September 2022 Public Works Meeting minutes approved this 4th day of October 2022.**

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**Thomas R. Strayer, Chairman**

**Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Niki Jones, Recording Secretary