**McCordsville Building Improvement Grant Application**

Grant that you are seeking:

|  |  |  |
| --- | --- | --- |
| Small to Mid-Size Project | Large Project |  |

Estimated Total Project Cost: Click or tap here to enter text.

Amount Requested: Click or tap here to enter text.

Address of property to be improved: Click or tap here to enter text.

**Applicant/Owner Information**

Applicant Name: Click or tap here to enter text.

Applicant Mailing Address: Click or tap here to enter text.

Best Contact Phone Number: Click or tap here to enter text.

Email Address: Click or tap here to enter text.

Do you own or lease the property? Click or tap here to enter text.

Property Owner Name (if different from applicant): Click or tap here to enter text.

Owner Mailing Address: Click or tap here to enter text.

Best Contact Phone Number for Owner: Click or tap here to enter text.

Owner Email Address: Click or tap here to enter text.

**Property Information**

Date of Construction: Click or tap here to enter text.

Number of Stories: Click or tap here to enter text.

|  |  |
| --- | --- |
| Yes | No |

Is this building located on a corner?

|  |  |
| --- | --- |
| Yes | No |

Is this property listed on the National Register of Historic Places (either individually or as a contributing building in a National Register District)?

|  |  |
| --- | --- |
| Yes | No |

Is this property located in a local historic district or conservation district?

|  |  |
| --- | --- |
| Yes | No |

Is the first floor of the building currently occupied?

Name of Business: Click or tap here to enter text.

Type: Choose an item.

Business Phone Number: Click or tap here to enter text.

|  |  |
| --- | --- |
| Yes | No |

Are any upper stories currently occupied?

Name of Business or Occupants: Click or tap here to enter text.

Type: Choose an item.

Business or Occupants Phone Number: Click or tap here to enter text.

I understand that the Building Improvement Grant must be used for the project described in this application and that the ~~Economic Re-Development Commission~~ McCordsville Redevelopment Commission must review the application and approve it prior to beginning construction. I understand that failure to comply with the approved application may result in losing my eligibility to receive funds.

I acknowledge that the Town of McCordsville’s ~~Economic Re-Development Commission~~ Redevelopment Commission is obligated only to administer the grant procedures and is not liable to the applicant, owner of third parties for any obligations or claims of any nature growing out of, arising out of or otherwise related to the project or application undertaken by the applicant and/or owner.

Signature of Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Printed Name: Click or tap here to enter text.

Date: Click or tap here to enter text.

**Bid/Estimate Summary Sheet**

Note: Please attach all bids/estimates to this application. This form is a summary sheet only and may not serve as a substitute for actual preliminary cost estimate documentation. The bids should be itemized for each portion of the improvement project (signage, exterior painting, window repair, etc.)

Address of Property to be improved: Click or tap here to enter text.

Itemized Description of Work: Click or tap here to enter text.

|  |  |
| --- | --- |
| Bid #1 Submitted by:  Click or tap here to enter text. | Amount:  Click or tap here to enter text. |
| Bid #2 Submitted by:  Click or tap here to enter text. | Amount:  Click or tap here to enter text. |
| Bid Preference:  Click or tap here to enter text. |  |

Itemized Description of Work: Click or tap here to enter text.

|  |  |
| --- | --- |
| Bid #1 Submitted by:  Click or tap here to enter text. | Amount:  Click or tap here to enter text. |
| Bid #2 Submitted by:  Click or tap here to enter text. | Amount:  Click or tap here to enter text. |
| Bid Preference:  Click or tap here to enter text. |  |

Itemized Description of Work: Click or tap here to enter text.

|  |  |
| --- | --- |
| Bid #1 Submitted by:  Click or tap here to enter text. | Amount:  Click or tap here to enter text. |
| Bid #2 Submitted by:  Click or tap here to enter text. | Amount:  Click or tap here to enter text. |
| Bid Preference:  Click or tap here to enter text. |  |

Itemized Description of Work: Click or tap here to enter text.

|  |  |
| --- | --- |
| Bid #1 Submitted by:  Click or tap here to enter text. | Amount:  Click or tap here to enter text. |
| Bid #2 Submitted by:  Click or tap here to enter text. | Amount:  Click or tap here to enter text. |
| Bid Preference:  Click or tap here to enter text. |  |

*Please make sure to indicate which bid you prefer for each description of work listed above.*

*Proof of payment (invoices and receipts) and at least one “after” picture are required for reimbursement after project completion.*