Redevelopment Commission Meeting Minutes  
December 3, 2019

**Opening and Roll Call**-Suzanne Short, chair

**Members Present**-Suzanne Short-President, Shelley Haney-Vice President, Alex Jordan, Larry Longman-Town Council Liaison, Shannon Walls-MVSD Liaiaon

**Members Absent**-Brian Hurley, Donetta Gee-Weiler

**Others Present-** Tonya Galbraith-Town Manager, Ryan Crum-Director of Planning and Building and Attorney Gregg Morelock

**Approval of August 1, 2019 minutes, November 4, 2019 minutes**

August 1, 2019 meetings cannot be approved at this time.

Motion to approve November 4, 2019 meetings minutes with the 2019 correction was made by Mr. Jordan. Second by Ms. Haney and passed 3/0

**Parcel G/C Connectivity Study RFP**

Mr. Crum had 4 responses, and all were over budget. His recommendation is to use Crossroads Engineering for this project at a cost of $22,850. This project is important to take a proactive approach and important to fund. $12,000 can come from Brookside TIF. The rest can come from annual 2019 budget not spent and from the allocation fund. The study will include stakeholder input, analysis of land usage, road network, detention and conceptual layout. Final Concept plan will be delivered February/March 2020

Motion to award RFP contract to Crossroads Engineering with RFP for $22,850 not to exceed this amount and subject to Attorney Gregg Morelock review. Motion was made by Mr. Jordan. Second by Ms. Haney and passed 3/0

**Budget Report**

Budget report made available by Town Clerk, Cathy Gardner

**Invoice Approval**

**-Context Design**

Motion to pay Context Design $12,418.30 was made by Ms. Short. Second by Mr. Jordan and passed 3/0. Motion to further encumber encumbrance rest of the bill was made by Ms. Short. Second by Ms. Haney. Passed 3/0

**-Baker Tilly Invoice**

Motion to pay Baker Tilly Municipal Advisors, LLC $14,110.11 was made by Ms. Haney. Second by Mr Jordan. Passed 3/0

**-Huntington Invoice**

This is the annual fee for bond transactions. Motion to pay Huntington National Bank $1,000.00 made by Ms. Haney. Second by Mr. Jordan and passed 3/0

**Council Liaison Report**

Mr. Longman gave an update from the last Town council meeting.

**Old Business**

none

New Business-2020 Meeting Schedule

Motion to approve 2020 meeting schedule was made by Ms. Short. Second by Mr. Jordan and passed 3/0

Ms. Short gave a Thank you to Town Clerk Cathy Gardner for all her assistance during her term.

Veridus will attend January 2020 meeting to discuss next steps and present a proposal of services.

**Next Meeting-January 7, 2020**

**Adjourn**

Motion to Adjourn made by Mr. Jordan. Second by Ms. Haney and passed 3/0