**Parks and Recreation Board Meeting**

**Monday February 11, 2019**

**Meeting Minutes**

**Call to Order and Roll Call**

Present: Kim Pearson-chair, Stephanie Stewart, Susie Highley-Vernon Township Library, Branden Williams-Council Liaison

Absent: Summer Harper, Ann Kloc

Also, in attendance: Tonya Galbraith-Town Manager and Ryan Crum Director of Planning and Building

**Election of 2019 Officers:**

Motion to retain Officers for another year term by Ms. Highley 2nd by Ms. Stewart, 3/0 in favor**.**

**December 10, 2018 Minutes Approval:**

Motion to approve December 10, 2019 by Ms. Highley 2nd by Ms. Stewart passed by vote of 3/0

**Public Hearing on County Trails Plan Resolution:** This agenda item #4 is open as part of public hearing. There were no pubic in attendance.

Ms. Galbraith started the discussion explaining that the trails plan has now been adopted by the County Commissioners. A committee spent 10 months working on the plan. The next step would be to get the municipalities to adopt. The Plan documents are available to the public. Mr. Crum explained that the final trails plan is very diverse, suburban, urban, rural etc. There are different trails priorities contained in the plan. Most of the focus of the Plan was on the unincorporated areas in the county, but each municipality wants to show support on adopting the plan. The process needed to proceed will include a public hearing at the Plan Commission, have the Parks Board to adopt the resolution recommending the Plan to the Town Council and have the Plan amended into the Comprehensive Plan, with final approval by the Town Council.

Ms. Galbraith warned that implementation will take a long time.

A motion to recommend adoption of County Trails Plan to the Town Council was made by Ms. Highley, 2nd by Ms. Stewart. Passed by a vote of 3/0 in favor.

Public part of meeting is now closed.

**Events-Kids Farmers Market**

Ms. Kloc will update next week on what she has done so far. Ms. Galbraith brought up that there needs to be a decision on the ideas for the Logo, so we can proceed with marketing. All present decided using the previous logo with the addition of primary colors and addition of “KIDS” in kid print. Ms. Galbraith thinks there may be a banner available also. This event is planned for June 8, 2019. Questions were presented about the age group included.

**Jump Start Sports Update**

Ms. Galbraith received the signed contract. Jump Start T Ball starts April 6, 2019 so promos need to begin soon. Mr. Williams will follow up and contact the organizer also. Ms. Galbraith invites everyone to come by on that day to check it out and say hello.

**Old Business**

Ms. Galbraith has feedback from the 5K questionnaire that was sent out. There are some great ideas to put into play, but a committee needs to be set up to get it done.

Easter Egg Hunt is scheduled for April 20, 2019 at noon.

**New Business**

Park Impact Fee starts February 14, 2019

Mr. Crum made a presentation on Parks deficiency and how to proceed with the potential of acquiring land. He also included documentation on the Master plan for 2012-2021, Connectivity Plan of trails and the larger potential plan. The larger map is where parks may be acreage and usage. There needs to be a plan to seek advice on best use and feasibility. The Park Board was asked to provide some guidance on what to pursue especially in the north end. Ms. Pearson recommends that the board keep pursuing these ideas. Mr. Williams added there is a May deadline for what is best for the town by way of realignment or bridge option for the corridor. A decision needs to be made so this can move forward.

**Next Meeting April 8, 2019**

**Adjourn**

Motion to adjourn by Ms. Pearson, 2nd by Ms. Highley and passed by a vote of 3/0