



**January 9, 2018**

**Town Hall 7:00 p.m.**

**Roll Call & Pledge of Allegiance**

- Council Members: Larry Longman, Barry Wood, Bryan Burney, Tom Strayer, Branden Williams
- Employees: Tonya Galbraith, Harold Rodgers, Mark Witsman, Ryan Crum
- Clerk-Treasurer Cathy Gardner
- Town Attorney Gregg Morelock

**Election of Council Officers**

- Motion by Mr. Strayer to nominate Larry Longman for president. 2<sup>nd</sup> by Mr. Williams. Passes 5-0.
- Motion by Dr. Burney to nominate Barry Wood for vice-president. 2<sup>nd</sup> by Mr. Williams. Passes 5-0.

**Approval of Minutes**

- Motion by Dr. Burney to approve. 2<sup>nd</sup> by Mr. Strayer. Passes 5-0.

**Clerk Treasurer's Report**

- Posted on-line.

**Public Safety Report**

- Posted on-line.

**Resolution 010918 – Amending the Fee Resolution for Government Agencies**

- Resolution 010918 was read by Mr. Morelock.
- Motion by Mr. Strayer to approve Resolution 010918. 2<sup>nd</sup> by Mr. Wood. Passes 5-0.

**Town Hall Property Cell Tower – Discussion**

- Mr. Paul Peckens, representing Crown Castle, made the presentation.
- Crown Castle identified 20 candidate properties for relocating its tower.
- Town Hall would be a “fill in” site.
- Dr. Burney asked about how a tower might come down in a storm or other catastrophic situation. Mr. Peckens responded that they use conservative models to design the structure. If one comes down, it would be in a catastrophic situation and everything else will go down before the tower would come down.
- Mr. Longman asked if the other tower would be taken down if this tower was put up. Mr. Peckens responded that if they cannot keep the existing site there would be about three years between transition.

- Mr. Longman wondered what easements would be required. Mr. Peckens responded that the standard access utility easement would be needed.
- Mr. Crum said an amendment to the zoning ordinance would be needed (a special exception recommended) and it could all be done by April 4<sup>th</sup>.
- Dr. Burney asked how often the site would be accessed. Mr. Peckens said there would be a couple pickup trucks a month in this particular instance. Midnight to 4:00 a.m. is the maintenance window. A privacy fence will be, at minimum, treated wood along with some landscaping around the fence. Crown usually has 7' of screening with 1' of barbed wire.
- Crown brings fiber to a distribution point and everybody connects there and goes out from the tower.
- The soil will determine what the foundation will be according to Mr. Peckens.
- Crown will supply the Town with all the levels of emissions coming out of the site.
- Generator fuel source is up to the carriers. Generators come on during a disaster. The generators should be very quiet but they cycle once a week for testing. Mr. Peckens asked the Council to not put language in the agreement to control when the cycling is done.
- Mr. Crum said height restrictions are not an issue with this tower.
- E-911 height is important.
- Mr. Peckens said that this proposed tower is an option right now – a one year option. Crown always tries to keep original sites due to the cost to move them but they have to do this type of planning in advance just in case. Crown does not have a renewal or extension on their current site.
- Council direction to staff:
  - **Motion by Dr. Burney that the Council direct staff to proceed with the goal to bring it back ready for signature at next month's meeting. 2<sup>nd</sup> by Mr. Williams. Passes 5-0.**

#### **iWorQ Contract**

- **Motion by Mr. Strayer to authorize Larry to sign the contract with iWorQ. 2<sup>nd</sup> by Mr. Williams. Passes 5-0.**

#### **Resolution 010918A – Violations Bureau Fee Schedule**

- **Motion by Mr. Wood to read Resolution 010918A by title only. 2<sup>nd</sup> by Mr. Strayer. Passes 5-0.**
- **Resolution 010918A was read by title by Mr. Morelock.**
- **Motion by Mr. Wood to pass Resolution 010918A. 2<sup>nd</sup> by Mr. Strayer. Passes 5-0.**

#### **Old Business**

None

#### **New Business**

None

#### **Other Committee Reports**

- Redevelopment Commission:
  - Umbaugh Invoice: **Motion by Mr. Williams to approve payment to Umbaugh & Associates for \$5,425.00. 2<sup>nd</sup> by Mr. Wood. Passes 5-0.**
  - RDC 2018 President: Heather Bladow is president.
- Plan Commission: Discussed the fees and filing schedule.
- Architectural Committee: Did not meet.

- Parks Board: Did not meet.
- Hancock Solid Waste Committee: Did not meet.
- Public Safety Committee:
  - Geist Woods Estates: A resident spoke about Daniel's Vineyard and the noise issues. He said, to his knowledge, no contact has occurred between residents and the vineyard. Dr. Burney reported the concerns to the Council. Dr. Burney would like the staff to "tune up" the noise ordinance.
- Public Works
  - The easement for the sanitary sewer along CR 600W has been obtained.
  - Mr. Strayer, who is doing the design for the new public works garage, discussed his hourly cost.
    - **Motion by Dr. Burney to approve the proposal for construction administration services. 2<sup>nd</sup> by Mr. Wood. Passes 4-0, Mr. Strayer abstaining.**

#### **Town Manager's Report**

- Ms. Galbraith is working on the 2017 annual report.
- The council retreat agenda is being planned.
- Ms. Galbraith is working as the Municipal Managers' Legislative Chair.

#### **Public Works Commissioner's Report**

None

#### **Planning & Building Director's Report**

- Reappointments for 2018:
  - BZA: Cory Karn and Steve Duhammel (president): Appointed by Mr. Longman
  - Plan Commission: Mike Cousins
    - **Motion by Mr. Wood that we appoint Mike to the Plan Commission. 2<sup>nd</sup> by Mr. Strayer. Passes 5-0.**
  - Mr. Crum requested Mr. Longman sign the contract for the 2018 Community Crossing Grants with INDOT.

#### **Public Comments**

- Mr. John Price, resident: Mr. Price has issues with the sound that is coming from the vineyard as well. He said the music goes beyond the 10:00 p.m. limit. He said the vineyard is not following the rules.

#### **Voucher Approval**

- **Motion by Dr. Burney that we approve the invoices. 2<sup>nd</sup> by Mr. Wood. Passes 5-0.**

#### **Adjourn**

- **Motion by Mr. Wood to adjourn. 2<sup>nd</sup> by Mr. Strayer. The meeting adjourned at 9:10 p.m.**

**Minutes Approval**

These minutes approved this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Larry J. Longman, Council President

Attest: \_\_\_\_\_  
Catherine C. Gardner, Clerk-Treasurer